



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative School
- Santee Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 August 16, 2016**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

A.	OPENING PROCEDURES – 7:00 p.m.	<u>Page #:</u> 4
	1. Call to Order and Welcome	
	2. District Mission	
	3. Pledge of Allegiance	
	4. Approval of Agenda	
B.	REPORTS AND PRESENTATIONS	5
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	<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D.	CONSENT ITEMS	10
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

Superintendent

1.1.	<u>Approval of Minutes</u>	11
	<i>It is recommended that the Board of Education approve meeting minutes with any necessary modifications.</i>	

BOARD OF EDUCATION • Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT • Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street • Santee, California 92071-2674 • (619) 258-2300 • www.santeesd.net

Business Services

- 2.1. Approval/Ratification of Travel Requests** 19
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 21
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of July 2016.
- 2.3. Approval/Ratification of Purchase Orders** 23
It is recommended that the Board of Education approve and ratify purchase orders for the month of July 2016 as presented in the item.
- 2.4. Approval/Ratification of Revolving Cash Report** 34
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.5. Approval of Consultants and General Service Providers** 36
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.6. Authorization to Submit Application for 2016-17 Mandated Cost Block Grant** 38
It is recommended that the Board of Education authorize staff to apply for the Mandated Cost Block Grant for the 2016-17 school year.
- 2.7. Authorization to Contract with Hollandia Dairy for Milk and Milk By Products through the North County Educational Purchasing Consortium** 39
It is recommended that the Board of Education authorize administration to contract with Hollandia Dairy for the procurement of milk and milk by products through the North County Educational Purchasing Consortium for the 2016-17 fiscal year with an option to extend the contract annually for up to two additional years.

Educational Services

- 3.1. Approval of Student Teaching Agreement with San Diego State University for the 2016-17 through 2017-18 School Years** 40
It is recommended that the Board of Education approve the Student Teaching Agreement with San Diego State University for the 2016-2017 through 2017-2018 school years.

Human Resources/Pupil Services

- 4.1. Personnel, Regular** 45
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Short Term Position** 47
It is recommended that the Board of Education approve the short term position.

- E. DISCUSSION AND/OR ACTION ITEMS** 48
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Business Services

- 1.1. District Budget and Multi-Year Projection Update** 49
This is an information item. Action, if any, is at the discretion of the Board of Education.

1.2.	<u>District Office HVAC/Ceiling/Lighting Replacement Project</u> This is an information item. Action, if any, is at the discretion of the Board of Education.	50
F.	BOARD POLICIES AND BYLAWS	51
1.1.	<u>First Reading: Board Policy/Administrative Regulation/Exhibit 3350 - Travel Expenses</u> It is recommended that the Board of Education review amendments to Board Policy/Administrative Regulation/Exhibit 3350 - Travel Expenses, in a first reading. Any action is at the discretion of the Board.	52
1.2.	<u>Second Reading: New Board Policy #4121 Temporary Substitute Personnel</u> New Board Policy #4121 is presented for a second reading. Any action is at the discretion of the Board.	58
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	65
H.	CLOSED SESSION	65
1.	<u>Public Employee Discipline/Dismissal/Release</u> (Govt. Code § 54957)	
2.	<u>Conference with Labor Negotiator</u> (Govt. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiator: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
3.	<u>Conference with Labor Negotiator</u> (Govt. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiator: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	
4.	<u>Conference with Real Property Negotiators</u> (Govt. Code § 54956.8) <i>Property:</i> <ul style="list-style-type: none">• 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site) <i>Agency Negotiator: Cathy A. Pierce, Superintendent</i>	
5.	<u>Public Employee Performance Evaluation</u> (Govt. Code § 54957) <i>Superintendent</i>	
I.	RECONVENE TO PUBLIC SESSION	65
J.	ADJOURNMENT	65

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for September 6, 2016, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Ryan
- Levens-Craig
- El-Hajj
- Fox
- Burns

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the August 16, 2016, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Use of Facilities Report
 - 1.2. Schedule of Upcoming Events
2. Spotlight on Learning: Summer Bridge Program

Requests For Use Of Facilities - August 16, 2016

Group	Location	Date	Days	Time	Attendance	Fees Applied
Chet F. Harritt The Academy (Baseball)	Fields	8/2/16 - 1/26/17	Tues & Thurs	5:00 pm - 7:00 pm	10 - 15	
Pepper Drive AYSO (Youth Soccer)	Field	8/1/16 - 7/21/17	Mon - Fri	4:00 pm - 7:30 pm	100/week	
AYSO (Youth Soccer)	Field	8/1/16 - 7/21/17	Saturday	7:30 am - 6:00 pm	100/week	

*****NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.**

Schedule of Upcoming Events

Date	Event
August 16	Board Meeting; 7:00 p.m.
August 22	First Day of School for Students
September 5	Labor Day Holiday – No School/District Offices Closed
September 6	Board Meeting; 7:00 p.m.
September 20	Board Meeting; 7:00 p.m.
October 4	Board Meeting; 7:00 p.m.
October 18	Board Meeting; 7:00 p.m.
November 1	Board Meeting; 7:00 p.m.
November 11 (Friday)	Veterans' Day Holiday Schools and Departments Closed
November 15	Board Meeting; 7:00 p.m.
November 21-25	Schools Closed for Thanksgiving Holiday
December 1-3	California School Boards Association Annual Education Conference
December 5-9	Parent/Teacher Conference Week Schools on Modified Days
December 6	Organizational Board Meeting for 2016; 7:00 p.m.
December 19 – January 2	Winter Break

Reports and Presentations Item B.2.

Spotlight on Learning: Summer Bridge Program

Prepared by Tim Larson
August 16, 2016

BACKGROUND:

This summer Santee School District offered a Summer Bridge Program for students in need of academic support over the summer break. The program was developed and offered out of a desire to provide support to students needing an extra boost academically. The Summer Bridge Program was included as part of our Local Control Accountability Plan (LCAP) and was our first year offering a summer school program for non-Special Education students for some time.

Tonight, Principal Tylene Hicks, will highlight student learning during the Summer Bridge program.

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Cathy A. Pierce, Ed.D.
August 16, 2016

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- August 2, 2016, special meeting minutes
- August 2, 2016, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 2, 2016
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. **Call to Order and Welcome**
President Ryan called the meeting to order at 7:00 p.m.
Members present:
 Barbara Ryan, President
 Elana Levens-Craig, Vice President
 Dianne El-Hajj, Clerk
 Ken Fox, Member
 Dustin Burns, Member
Administration present:
 Dr. Cathy Pierce, Superintendent and Secretary to the Board
 Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
 Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
 Lisa Arreola, Executive Assistant and Recording Secretary

2. **District Mission**
President Ryan invited the audience to recite the District Mission.

3. **Pledge of Allegiance**
President Ryan invited Tim Larson, Assistant Superintendent, Human Resources/Pupil Services, to lead the members, staff, and audience in the Pledge of Allegiance.

4. **Approval of Agenda**
President Ryan mentioned Item D.4.1. Personnel, Regular be moved to the first item of discussion under Section E. Discussion and/or Action Items. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>El-Hajj</i> <u>Aye</u>	

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Schedule of Upcoming Events

2. **Spotlight on Learning: School Counseling Update**
Mr. Larson acknowledged the Counseling and Pupil Services staff present at the meeting; and introduced Meredith Riffel, Collaborative Coordinator, and John Schweller, Pupil Services Coordinator.

Mr. Schweller, shared the proposed counseling service matrix for the District. He clarified it was pending approval later in the meeting.

School Site	# Days w/Counselor on site 2015-16	# Days w/Counselor on site 2016-17
Cajon Park	2	5
Carlton Hills	1	2
Carlton Oaks	1	3
Chet F. Harritt	3	3
Hill Creek	1	3
Pepper Drive	1	4
PRIDE Academy	3	3
Rio Seco	2	3
Sycamore Canyon	0.5	1
Santee Success Program	0.5	1
Homeless Grant	2	2
Total	17 = 3.4 FTE	30 = 6.0 FTE

Mr. Schweller shared the counseling goals for 2016-17 school year included:

- Shift from primarily responsive to increased preventative services
- Make data-driven decisions
- Collect and share data regularly
- Align more closely with ASCA model
- Increase career/college exploration opportunities
- Create more consistency in District counseling program

He shared areas of focus included increasing student attendance; focusing on school specific grade levels with high absence rates; and improving school climate on campuses. Mr. Schweller mentioned some strategies would include reducing In-School Suspension and Out-of-School Suspensions and teaching kindness/caring and helping to build social skills and community.

Meredith Riffel shared the *Pyramid of Interventions* consisted of the three tiers:

- Tier 1: School-wide System (PBIS)
- Tier 2: Moderate Interventions
- Tier 3: Intensive Services

Ms. Riffel explained the District's counseling team had been focusing on Tier 3 and partially on Tier 2. However, in order to be more successful, the Counseling department wanted to explore the social emotional learning program; programs that impact all students and not only the few percent that need specialized care. Ms. Riffel went on to explain the Counseling department wanted to establish a comprehensive school program that involved academics, behavior, and social and emotional support. She mentioned the District approved Community Referral Agencies (available on campus) include: Rady Children's Hospital; San Diego Youth Services; and Mental Health Systems – Family Forces. Community Referral Agencies (available outside of school) include: Home Base Ranch; Community Assessment Team; and Home Start. Ms. Riffel mentioned that due to the partnership with United Way of San Diego County, the District was able to provide additional counseling services to Cajon Park through the TLC project. She introduced Amy White, Director of Impact for United Way of San Diego County (and Carlton Oak parent); and expressed her gratitude for the partnership and services being made possible with the assistance of United Way of San Diego County.

Member Levens-Craig expressed her gratitude towards Ms. White and Ms. Riffel for their work on the TLC Project. Member Burns, acknowledged the Pupil Services staff for their hard work and dedication to the students. Member El-Hajj mentioned she was looking forward to seeing the results of the data being collected. President Ryan shared her concern on the Santee Success Program (SSP) students only receiving a day of counseling services a week; and mentioned the students would benefit from additional services. Superintendent Pierce clarified the services could be scheduled as needed and that SSP had counselor inters at their site.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda.

Amy Leavitt, Chet F. Harritt parent, expressed her gratitude towards the Board for allowing time to speak and for holding the Board meeting at the regularly scheduled time; she acknowledged she was accompanied by a group of other Chet F. Harritt parents and teachers. She mentioned the July 5 agenda contained an item to cancel the July 19 meeting and because the meeting minutes were not posted in a timely manner, the community was not aware the meeting was not canceled and the meeting time had changed. Ms. Leavitt expressed her concerns about some of the capital improvement projects that were discussed at the July 19 meeting. She shared the Chet F. Harritt STEAM program was coming to fruition and students and parents were receiving the benefits of the program. Ms. Leavitt mentioned once the Board approved Chet F. Harritt as a STEAM school, enrollment increased. She mentioned infrastructure improvements would highlight the unique opportunities available at Chet. Ms. Leavitt mentioned having students at in the YALE preschool program at Hill Creek and was able to see the construction of the Learning Resource Center. She mentioned the student's, parent's, and staff's excitement was very evident. Ms. Leavitt made reference to a sign that was posted at Chet F. Harritt that showed the proposed projects with the passage of the proposition. She mentioned that even though the sign had been removed, the students, parents, and community still want the Board to invest in the school. Ms. Leavitt mentioned Chet F. Harritt is one of a few schools in San Diego County with a STEAM focus and an opportunity for the school district to nourish and promote the program. She mentioned the City was doing their share of improving the community around the school. Ms. Leavitt expressed her gratitude towards the Board for their support of Chet F. Harritt and asked that it continue being a priority. She mentioned the group would be present at the meetings to address the Board under public communication to keep them apprised to what is happening at the school.

Larry Barbary, teacher and parent of former Santee School District student, shared he has been involved with the schools and general obligation bonds for a long time. Mr. Barbary shared helping with the passage of the District's bond and the proposed projects that were discussed. He mentioned Chet F. Harritt does not have the same "curb appeal" as the other schools and it makes the school feel like a "have not" school despite the great program it features.

D. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent.

- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants – pulled for separate consideration**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Approval of Consultants and General Service**
- 2.7. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.8. **Approval of FortiNet Next Generation Firewall 3-Year Support Bundle with Hardware Upgrade**
- 2.9. **Approval of Mitel VoIP Telecommunication System Annual Maintenance Service Agreement with ProTel Communication**
- 3.1. **Approval for Amended Service Agreement with University of San Diego: Developing Teacher Leadership for Integrating Technology into Learning**
- 3.2. **Approval of Quality Preschool Initiative (QPI) Grant for the 2016-2017 School Year**
- 3.3. **Approval of Nonpublic Agency Master Contract with Advantage On Call, LLC for Speech Therapy**
- 4.1. **Personnel, Regular – moved to Section E - Discussion and/or Action Items**
- 4.2. **Approval to Accept Additional Funding from United Way of San Diego County Impact Network Grant for Santee TLC Project at Cajon Park School**
- 4.3. **Approval to Increase Work Hours for Identified Classified Non-Management Positions**
- 4.4. **Adoption of Resolution No. 1617-04 to Eliminate Identified Classified Non-Management Positions**
- 4.5. **Approval of Memorandum of Understanding with San Diego Youth Services (SDYS)**

Superintendent

2.1. Amended Contract for Assistant Superintendent of Business Services

Superintendent Pierce shared the amended contract was being brought back for approval with the omission of repetitive language on transportation and business expenses. She clarified there was no financial change. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: New Board Policy #4121 Temporary Substitute Personnel

President Ryan mentioned Board Policy 4121, Temporary Substitute Personnel was new and was being presented for a first reading and inquired on any questions from the Board. Mr. Larson explained the adoption of BP 4121, would put the District in line with the State's requirements of working with temporary substitute personnel. He explained the policy detailed compliance with amended AB 1522 – Healthy Workplace, Health Families Act of 2014 regarding paid sick leave. Member Burns asked that Administration provide the Board with the District's monetary impact at the end of the year to allow the Board to access the policy. Board Policy 4121 will return to the Board for a second reading and request for approval.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Pierce reminded the Board of the Welcome Back/Professional Development Day on August 15. She shared a draft of the agenda and workshops.

Superintendent Pierce mentioned the Board had requested a joint meeting with the City Council. She mentioned the City Council had requested topics of discussion before setting a meeting date. Upon discussion, the Board agreed that topics of discussion would revolve around development and city parks. Administration would relay the information to the City Council and report back to the Board with potential meeting dates.

Superintendent Pierce shared A Salute to Teachers was scheduled on September 10 at 8:00 pm where Cindi Shulze, the District's Teacher of the Year would be honored; and the ACSA 2016 President's Celebration/Awards Dinner on November 11, where Dr. Stephanie Pierce would be honored as the Curriculum and Instruction Administrator of the Year. Administration will follow-up on the Board's availability.

President Ryan inquired on Board's following steps now that the results of the Governance Survey had been reported. She inquired on the Board's preference to discuss as part of a regular meeting or in a workshop setting. Member Levens-Craig inquired on holding a workshop in conjunction with the annual Board evaluation workshop. Members Fox and Burns expressed their desire to discuss in a workshop setting. Member Burns added his preference would be to get the school year started and then proceed to set a meeting date. Member El-Hajj asked for clarification on the purpose of the workshop. President Ryan mentioned the Board would review the results and discuss ways to address the areas of concern. Administration will follow-up on the Board's availability.

President Ryan mentioned the Board also needed to discuss facilities planning. She inquired on the Board's preference to discuss as part of a regular meeting or in a workshop setting. Member El-Hajj, eluded to the comment during Public Communication, and clarified the primarily business at the July 19 meeting was to discuss possible bond reauthorization. She explained the majority of the Board did not feel they were ready to move forward with putting a bond reauthorization on the ballot. She mentioned the Board reviewed the proposed projects from the initial proposition and discussed the need to reassess based on current construction costs, available resources, and needs at each site. Member El-Hajj mentioned that was why the Board was coordinating to schedule discussion on facilities planning as part of a regular meeting agenda or schedule a workshop. Administration will follow-up on the Board's availability.

Member Levens-Craig inquired on receiving information on the Summer Bridge program. Superintendent Pierce shared the information was scheduled to be presented at the August 16 meeting. Member Levens-Craig also inquired on the item for discussion on replacement of the air condition system at the District Office. Superintendent Pierce mentioned the item was also being brought forth at the August 16 meeting.

H. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*Agency Negotiator: Cathy A. Pierce, Superintendent*
5. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 8:20 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:45 p.m. and reported no action was taken.

J. ADJOURNMENT

With no further business, the regular meeting of August 2, 2016 was adjourned.

Dianne El-Hajj, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

August 2, 2016
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 6:15 p.m.

Members present:

Barbara Ryan, President

Elana Levens-Craig, Vice President

Dianne El-Hajj, Member

Ken Fox, Member

Dustin Burns, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

C. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. Public Employment (Govt. Code § 54957)

Title: Principal

D. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 6:50 p.m. and reported no action had been taken.

E. ADJOURNMENT

With no further business, the special meeting of August 2, 2016 was adjourned.

Dianne El-Hajj, Clerk

Cathy A. Pierce, Ed.D., Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
August 16, 2016

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,761 as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - August 16, 2016

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Wednesday, 08/03/16	John Schweller	Pupil Services	MissRepresentation Documentary Screening	SDCOE	\$0	\$27	Pupil Services	A film on how the media provides disparaging portrayals of women, which make it difficult for the average girl to see herself as powerful. The film provides facts and statistics that will provide insight and new perspective in building girls' self esteem.
Mon-Tues, 08/08/16 - 08/09/16	Mimi McGinty Pam Mitchell	Special Education Carlton Oaks	Totally Terrific Teaching Techniques and Technology Tools	San Marcos	\$0 \$0	\$156 \$156	Special Education Special Education	This 2 day workshop will focus on instructional strategies to support students in both general education and special education.
Wednesday, 08/17/16	Bonner Montler	Education Services	Getting Smarter About California Assessments and Accountability Conference	SDCOE	\$0	\$96	Professional Development	This conference will provide information on California assessments and accountability.
Friday, 09/09/16	John Schweller	Pupil Services	Annual Summit on Student Engagement and Attendance	SDCOE	\$0	\$67	Pupil Services	This summit meeting will provide strategies to cultivate positive relationships with families in an effort to increase school attendance.
Wednesday, 02/22/17	John Schweller	Pupil Services	Activities to Engage Youth In and Out of School	SDCOE	\$0	\$62	Pupil Services	This workshop will focus on ways to increase student engagement, school connectedness, and contribute to a positive school climate.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California								
Tues-Thurs, 08/09/16 - 08/11/16	Pam Brasher	Out of School Time	California Academy of Science Citizen Science Training	San Francisco	\$0	*\$0	*CA School Age Consortium	This is a training of the trainer for the Citizen Science program. *All costs paid by California School Age Consortium.
Thurs-Sun 11/10/16 - 11/13/16	Cathy Abel	Child Nutrition Services	California School Nutrition Association Conference	Anaheim	\$0	\$1,197	Child Nutrition Services	This conference will focus on child nutrition.

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 August 16, 2016

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of July 2016:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	14-141108 TO 14-148490	\$790,047.23
09 00	N/A	\$0.00
12 06	14-141112 TO 14-146435	\$16,943.46
13 00	14-142193 TO 14-148177	\$11,296.13
14 00	14-141117 TO 14-148171	\$1,159,827.79
21 09	N/A	\$0.00
21 39 / 21 08	N/A	\$0.00
25 18	14-142513	\$1,020.00
25 38	N/A	\$0.00
35-00	N/A	\$0.00
40-00	14-141313 TO 14-147144	\$19,129.98
63 00	14-141124 TO 14-148185	\$19,434.88
		\$2,017,699.47

Student Body Warrants issued for the period of July 2016:

\$7,598.58

Payroll Warrants:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$753,399.09
12 00	\$1,950.19
13 00	\$25,957.93
14 00	\$558.14
25-18	\$0
63 00	\$146,308.90
\$928,174.25	

RECOMMENDATION:

It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of July 2016.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$2,953,472.30 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

Consent Item D.2.3. Approval/Ratification of Purchase Orders
 Prepared by Karl Christensen
 August 16, 2016

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. The table below is a summary of total purchase orders by location for the month of July 2016:

AMOUNT	LOCATION
\$ 15,653.00	PEPPER DRIVE SCHOOL
\$ 5,672.16	CARLTON HILLS SCHOOL
\$ 2,407.05	SYCAMORE CANYON SCH
\$ 585.17	PROSPECT AVENUE SCH
\$ 6,556.25	CHET F HARRITT SCH
\$ 1,296.11	CARLTON OAKS SCHOOL
\$ 28,767.92	HILL CREEK SCHOOL
\$ 7,799.13	STATE PRE-SCHOOL
\$ 489.38	ALTERNATIVE SCHOOL
\$ 13,380.00	BOARD OF EDUCATION
\$ 1,202.84	SUPERINTENDENT DEPT
\$1,990,811.15	BUSINESS SERVICES
\$ 35,560.94	HUMAN RESOURCES
\$ 27,845.10	EDUCATIONAL SERVICES
\$ 604,674.68	SPECIAL EDUCATION
\$ 5,750.00	EDUCATIONAL PROJECTS
\$ 1,272.00	PUPIL SERVICES
\$ 69,284.91	DISTRICT LIBRARY
\$ 24,473.22	PROJECT SAFE
\$ 200,797.41	TECHNOLOGY SERVICES
\$ 299,065.52	MAINTENANCE
\$ 93,301.70	TRANSPORTATION
\$ 205,076.92	FACILITIES MODERNIZATION
\$ 56,359.73	WAREHOUSE
\$ 72,952.18	FOOD SERVICES
\$ 53,147.30	PUBLICATIONS
\$3,824,181.77	Total Purchase Orders – July 2016

RECOMMENDATION:

It is recommended that the Board of Education approve and ratify purchase orders #000000629 through #000000983 issued July 1, 2016 through July 31, 2016.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$3,824,181.77 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2016-17

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

**PURCHASE ORDER LISTING - JULY 2016
BY SITE**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
0000000750	7/1/2016	1400	J & S ASPHALT PAVING SEALING & STRIPING	DSA ACCESS COMPLIANCE - PD	\$ 7,350.00	002	PEPPER DRIVE SCHOOL
0000000751	7/1/2016	1400	ADVANCE PLUMBING CO	DSA COMPLIANCE - PD	\$ 7,873.00	002	PEPPER DRIVE SCHOOL
0000000922	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - PD	\$ 430.00	002	PEPPER DRIVE SCHOOL
				TOTAL \$	15,653.00		PEPPER DRIVE SCHOOL
0000000859	7/8/2016	0100	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE - CH	\$ 2,672.60	003	CARLTON HILLS SCHOOL
0000000879	7/21/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	M&O SUPPLIES	\$ 139.97	003	CARLTON HILLS SCHOOL
0000000896	7/26/2016	0100	EWING IRRIGATION PRODUCTS	BUTTERFLY GARDEN SUPPLIES-CH	\$ 677.59	003	CARLTON HILLS SCHOOL
0000000899	7/26/2016	0100	KRC ROCK INC	BUTTERFLY GARDEN SUPPLIES - CH	\$ 1,189.61	003	CARLTON HILLS SCHOOL
0000000900	7/26/2016	0100	KNIFFING'S DISCOUNT NURSERIES	BUTTERFLY GARDEN SUPPLIES - CH	\$ 992.39	003	CARLTON HILLS SCHOOL
				TOTAL \$	5,672.16		CARLTON HILLS SCHOOL
0000000815	7/6/2016	0100	SCHOOL OUTFITTERS	CHORAL RISERS	\$ 1,766.83	004	SYCAMORE CANYON SCH
0000000923	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - SC	\$ 120.00	004	SYCAMORE CANYON SCH
0000000962	7/27/2016	0100	DELL MARKETING L.P.	PRINTERS	\$ 520.22	004	SYCAMORE CANYON SCH
				TOTAL \$	2,407.05		SYCAMORE CANYON SCH
0000000887	7/26/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	\$ 140.46	005	PROSPECT AVENUE SCH
0000000898	7/26/2016	0100	WHITE CAP/HD SUPPLY	PRIDE CONCRETE SUPPLIES	\$ 194.71	005	PROSPECT AVENUE SCH
0000000924	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - PA	\$ 250.00	005	PROSPECT AVENUE SCH
				TOTAL \$	585.17		PROSPECT AVENUE SCH
0000000780	7/1/2016	0100	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 50.00	006	CAJON PARK SCHOOL
0000000858	7/8/2016	0100	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE - CFH	\$ 3,313.89	007	CHET F HARRITT SCH
0000000873	7/12/2016	0100	SDSU RESEARCH FOUNDATION/PLTW	CONFERENCE REGISTRATION FEES	\$ 1,500.00	007	CHET F HARRITT SCH
0000000960	7/27/2016	0100	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERA	\$ 459.00	007	CHET F HARRITT SCH
0000000961	7/27/2016	0100	SEHI COMPUTER PRODUCTS INC	PROJECTOR	\$ 1,233.36	007	CHET F HARRITT SCH
				TOTAL \$	6,556.25		CHET F HARRITT SCH
0000000816	7/6/2016	0100	WORTHINGTON DIRECT	SUPPLIES	\$ 582.93	008	CARLTON OAKS SCHOOL
0000000817	7/6/2016	0100	AMAZON.COM	ACTIVITY TABLES	\$ 391.35	008	CARLTON OAKS SCHOOL
0000000817	7/6/2016	0100	AMAZON.COM	ACTIVITY TABLES	\$ 321.83	008	CARLTON OAKS SCHOOL
				TOTAL \$	1,296.11		CARLTON OAKS SCHOOL
0000000818	7/6/2016	0100	HEINEMANN	CLASSROOM MATERIALS	\$ 258.42	010	HILL CREEK SCHOOL
0000000827	7/6/2016	4000	SAN DIEGO GAS & ELECTRIC CO	ANNUAL GAS & ELECTRICITY USAGE	\$ 26,330.00	010	HILL CREEK SCHOOL
0000000908	7/26/2016	0100	HOLLAND'S CUSTOM CABINETS, INC.	COUNTERTOPS - HC ADMIN	\$ 1,949.50	010	HILL CREEK SCHOOL
0000000921	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - HC	\$ 230.00	010	HILL CREEK SCHOOL
				TOTAL \$	28,767.92		HILL CREEK SCHOOL
0000000833	7/6/2016	1200	SOUTH COAST COPY SYSTEMS	COPIER MAINTENANCE SERVICES	\$ 350.00	012	STATE PRE-SCHOOL
0000000863	7/8/2016	1200	AMPLIFY EDUCATION INC	CLASSROOM MATERIALS	\$ 1,064.34	012	STATE PRE-SCHOOL
0000000876	7/18/2016	1200	SANIGLAZE	STATE PRESCHOOL MODIFICATIONS	\$ 5,791.00	012	STATE PRE-SCHOOL
0000000877	7/18/2016	1200	ON TIME STRIPING	STATE PRESCHOOL MODIFICATIONS	\$ 500.00	012	STATE PRE-SCHOOL
0000000894	7/26/2016	1200	DUNN EDWARDS CORPORATION	SUPPLIES FOR REPAIRS	\$ 93.79	012	STATE PRE-SCHOOL
				TOTAL \$	7,799.13		STATE PRE-SCHOOL
0000000714	7/1/2016	0100	BEST BUY BUSINESS ADVANTAGE	LED TV'S AND WALL MOUNTS	\$ 489.38	015	ALTERNATIVE SCHOOL

0000000720	7/1/2016	0100	SAN DIEGO COUNTY SCHOOL BOARDS	MEMBERSHIP 16/17	TOTAL \$	489.38	ALTERNATIVE SCHOOL
0000000721	7/1/2016	0100	CALIFORNIA SCHOOL BOARDS ASSO	MEMBERSHIP 16/17	\$	187.00	060 BOARD OF EDUCATION
0000000722	7/1/2016	0100	CALIFORNIA SCHOOL BOARDS ASSO	GAMUT ONLINE	\$	11,688.00	060 BOARD OF EDUCATION
					\$	1,505.00	060 BOARD OF EDUCATION
					TOTAL \$	13,380.00	BOARD OF EDUCATION
0000000925	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - ADMIN & ERC	\$	68.00	062 SUPERINTENDENT DEPT
0000000954	7/27/2016	0100	TEAMTALK NETWORK	RADIO COMMUNICATION SERVICES	\$	222.00	062 SUPERINTENDENT DEPT
0000000956	7/27/2016	0100	REGIONAL COMMUNICATIONS	RADIO COMMUNICATION SERVICES	\$	912.84	062 SUPERINTENDENT DEPT
					TOTAL \$	1,202.84	SUPERINTENDENT DEPT
0000000672	7/1/2016	1400	CONCEPTS SCHOOL & OFFICE	RECEPTION AREA FURNITURE	\$	463.54	064 BUSINESS SERVICES
0000000717	7/1/2016	0100	SCHOOL INNOVATIONS & ACHIEVEMENT	ANNUAL AGREEMENT 16/17	\$	10,200.00	064 BUSINESS SERVICES
0000000723	7/1/2016	0100	ACSA	MEMBERSHIP 16/17	\$	1,382.00	064 BUSINESS SERVICES
0000000724	7/1/2016	2518	DECISIONINSITE LLC	SOFTWARE SYSTEM	\$	8,033.52	064 BUSINESS SERVICES
0000000730	7/1/2016	0100	PITNEY BOWES-RESERVE ACCT	DISTRICT POSTAGE	\$	20,000.00	064 BUSINESS SERVICES
0000000760	7/1/2016	0100	AT&T / CALNET2	TELEPHONE ACCESS LINES	\$	22,224.00	064 BUSINESS SERVICES
0000000761	7/1/2016	0100	AT&T / CALNET 2	DISTRICT TELEPHONE CHARGES	\$	25,776.00	064 BUSINESS SERVICES
0000000767	7/1/2016	0100	SPRINT	CELL PHONE CHARGES	\$	24,640.00	064 BUSINESS SERVICES
0000000768	7/1/2016	0100	COX COMMUNICATIONS	INTERNET SERVICES	\$	35,000.00	064 BUSINESS SERVICES
0000000820	7/6/2016	0100	CORE TECH CORPORATION	SOFTWARE SUPPORT SERVICES	\$	594.00	064 BUSINESS SERVICES
0000000824	7/6/2016	0100	SCHOOL SERVICES OF CALIFORNIA	ANNUAL SERVICES AGREEMENT	\$	3,910.00	064 BUSINESS SERVICES
0000000825	7/6/2016	0100	HELIX WATER DISTRICT	WATER SERVICES - PD	\$	24,000.00	064 BUSINESS SERVICES
0000000826	7/6/2016	0100	PADRE DAM MUNICIPAL WATER	DISTRICT WATER SERVICES	\$	392,114.00	064 BUSINESS SERVICES
0000000827	7/6/2016	0100	SAN DIEGO GAS & ELECTRIC CO	ANNUAL GAS & ELECTRICITY USAGE	\$	1,297,785.00	064 BUSINESS SERVICES
0000000828	7/6/2016	0100	WASTE MANAGEMENT OF EL CAJON -	REFUSE REMOVAL	\$	40,000.00	064 BUSINESS SERVICES
0000000829	7/6/2016	0100	BOWIE, ARNESON, WILES &	LEGAL SERVICES	\$	20,000.00	064 BUSINESS SERVICES
0000000830	7/6/2016	0100	CITY OF SANTEE	CROSSING GUARD SERVICES	\$	18,500.00	064 BUSINESS SERVICES
0000000831	7/6/2016	0100	SCHWARTZ HYDE & SULLIVAN, LLP	LEGAL SERVICES	\$	6,000.00	064 BUSINESS SERVICES
0000000832	7/6/2016	0100	VAVRINEK, TRINE, DAY & CO LLP	AUDIT SERVICES	\$	21,500.00	064 BUSINESS SERVICES
0000000833	7/6/2016	0100	SOUTH COAST COPY SYSTEMS	COPIER MAINTENANCE SERVICES	\$	1,000.00	064 BUSINESS SERVICES
0000000833	7/6/2016	0100	SOUTH COAST COPY SYSTEMS	COPIER MAINTENANCE SERVICES	\$	13,500.00	064 BUSINESS SERVICES
0000000887	7/26/2016	4000	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	\$	122.49	064 BUSINESS SERVICES
0000000902	7/26/2016	4000	LOWE'S STORE #1661	RESTROOM REPAIR SUPPLIES-CH	\$	250.76	064 BUSINESS SERVICES
0000000925	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - ADMIN & ERC	\$	201.00	064 BUSINESS SERVICES
0000000954	7/27/2016	0100	TEAMTALK NETWORK	RADIO COMMUNICATION SERVICES	\$	222.00	064 BUSINESS SERVICES
0000000954	7/27/2016	0100	TEAMTALK NETWORK	RADIO COMMUNICATION SERVICES	\$	2,220.00	064 BUSINESS SERVICES
0000000956	7/27/2016	0100	REGIONAL COMMUNICATIONS	RADIO COMMUNICATION SERVICES	\$	912.84	064 BUSINESS SERVICES
0000000957	7/27/2016	0100	SCHOOL ENERGY COALITION	MEMBERSHIP DUES	\$	260.00	064 BUSINESS SERVICES
					TOTAL \$	1,990,811.15	BUSINESS SERVICES
0000000718	7/1/2016	0100	KONTRABAND INTERDICTION	TESTING SERVICES - DISTRICTWID	\$	7,420.00	065 HUMAN RESOURCES
0000000722	7/1/2016	0100	CALIFORNIA SCHOOL BOARDS ASSO	GAMUT ONLINE	\$	400.00	065 HUMAN RESOURCES
0000000925	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - ADMIN & ERC	\$	132.00	065 HUMAN RESOURCES
0000000938	7/27/2016	0100	STATE OF CALIFORNIA	FINGERPRINT SERVICES	\$	4,000.00	065 HUMAN RESOURCES
0000000939	7/27/2016	0100	SAN DIEGO CITY SCHOOLS	FINGERPRINT SERVICES	\$	3,000.00	065 HUMAN RESOURCES
0000000940	7/27/2016	0100	FRONTLINE TECHNOLOGIES GROUP	ABSENT VERIFICATION SYSTEM	\$	8,524.10	065 HUMAN RESOURCES

0000000941	7/27/2016	0100	COUNTY SCHOOLS SERVICE FUND	ADVERTISING SERVICES	\$	950.00	065	HUMAN RESOURCES
0000000942	7/27/2016	0100	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SERVICES	\$	10,000.00	065	HUMAN RESOURCES
0000000954	7/27/2016	0100	TEAMTALK NETWORK	RADIO COMMUNICATION SERVICES	\$	222.00	065	HUMAN RESOURCES
0000000956	7/27/2016	0100	REGIONAL COMMUNICATIONS	RADIO COMMUNICATION SERVICES	\$	912.84	065	HUMAN RESOURCES
					TOTAL	\$	35,560.94	HUMAN RESOURCES
0000000722	7/1/2016	0100	CALIFORNIA SCHOOL BOARDS ASSO	GAMUT ONLINE	\$	400.00	066	EDUCATIONAL SERVICES
0000000819	7/6/2016	0100	SUPERINTENDENT OF SCHOOLS	ANNUAL DUES	\$	5,822.10	066	EDUCATIONAL SERVICES
0000000833	7/6/2016	0100	SOUTH COAST COPY SYSTEMS	COPIER MAINTENANCE SERVICES	\$	1,500.00	066	EDUCATIONAL SERVICES
0000000861	7/8/2016	0100	HOUGHTON MIFFLIN HARCOURT	MATH EXPRESSIONS SESSIONS	\$	16,578.00	066	EDUCATIONAL SERVICES
0000000867	7/8/2016	0100	RIVERSIDE PUBLISHING	PROTOCOLS	\$	500.00	066	EDUCATIONAL SERVICES
0000000868	7/8/2016	0100	PEARSON	PROTOCOLS	\$	1,300.00	066	EDUCATIONAL SERVICES
0000000869	7/8/2016	0100	PRO-ED INC.	PROTOCOLS	\$	300.00	066	EDUCATIONAL SERVICES
0000000918	7/27/2016	0100	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	75.00	066	EDUCATIONAL SERVICES
0000000925	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - ADMIN & ERC	\$	122.00	066	EDUCATIONAL SERVICES
0000000925	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - ADMIN & ERC	\$	1,026.00	066	EDUCATIONAL SERVICES
0000000954	7/27/2016	0100	TEAMTALK NETWORK	RADIO COMMUNICATION SERVICES	\$	222.00	066	EDUCATIONAL SERVICES
					TOTAL	\$	27,845.10	EDUCATIONAL SERVICES
0000000715	7/1/2016	0100	APPLE INC	iPAD MINIS	\$	282.72	067	SPECIAL EDUCATION
0000000782	7/1/2016	0100	NORTH INLAND SELPA	REGISTRATION FEES	\$	60.00	067	SPECIAL EDUCATION
0000000867	7/8/2016	0100	RIVERSIDE PUBLISHING	PROTOCOLS	\$	4,500.00	067	SPECIAL EDUCATION
0000000868	7/8/2016	0100	PEARSON	PROTOCOLS	\$	11,700.00	067	SPECIAL EDUCATION
0000000869	7/8/2016	0100	PRO-ED INC.	PROTOCOLS	\$	2,700.00	067	SPECIAL EDUCATION
0000000883	7/26/2016	0100	ABA EDUCATION FOUNDATION	ANNUAL EDUCATION SUPPORT SVCS	\$	40,000.00	067	SPECIAL EDUCATION
0000000884	7/26/2016	0100	JANE DRAKE	ANNUAL SERVICES AGREEMENT	\$	20,160.00	067	SPECIAL EDUCATION
0000000886	7/26/2016	0100	BRAIN LEARNING PSYCHOLOGICAL CORP	ANNUAL SERVICES AGREEMENT	\$	25,000.00	067	SPECIAL EDUCATION
0000000916	7/26/2016	0100	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	\$	135.00	067	SPECIAL EDUCATION
0000000917	7/26/2016	0100	APPLE INC	IPADS	\$	848.16	067	SPECIAL EDUCATION
0000000930	7/27/2016	0100	RADY CHILDREN'S HOSPITAL - SD	MANDATED HEALTH SCREENINGS	\$	33,500.00	067	SPECIAL EDUCATION
0000000931	7/27/2016	0100	INSTITUTE FOR EFFECTIVE	NPS SERVICES	\$	57,514.80	067	SPECIAL EDUCATION
0000000932	7/27/2016	0100	MAXIM HEALTHCARE	NURSING SERVICES	\$	64,141.00	067	SPECIAL EDUCATION
0000000933	7/27/2016	0100	KALIKO YANDALL THERAPY	OCCUPATIONAL THERAPY SERVICES	\$	100,832.00	067	SPECIAL EDUCATION
0000000934	7/27/2016	0100	VISTA HILL	MENTAL HEALTH ASSESSMENTS	\$	30,900.00	067	SPECIAL EDUCATION
0000000935	7/27/2016	0100	VISTA HILL	THERAPY SERVICES	\$	56,400.00	067	SPECIAL EDUCATION
0000000936	7/27/2016	0100	SPOT KIDS THERAPY, INC.	SPEECH THERAPY SERVICES	\$	144,301.00	067	SPECIAL EDUCATION
0000000937	7/27/2016	0100	SPOT KIDS THERAPY, INC.	OCCUPATIONAL THERAPY SERVICES	\$	11,700.00	067	SPECIAL EDUCATION
					TOTAL	\$	604,674.68	SPECIAL EDUCATION
0000000881	7/25/2016	0100	TYPING AGENT LLC	SOFTWARE	\$	5,750.00	068	EDUCATIONAL PROJECTS
					TOTAL	\$	5,750.00	EDUCATIONAL PROJECTS
0000000722	7/1/2016	0100	CALIFORNIA SCHOOL BOARDS ASSO	GAMUT ONLINE	\$	400.00	070	PUPIL SERVICES
0000000885	7/26/2016	0100	MCALISTER INSTITUTE	ANNUAL SERVICES AGREEMENT	\$	750.00	070	PUPIL SERVICES
0000000925	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - ADMIN & ERC	\$	122.00	070	PUPIL SERVICES
					TOTAL	\$	1,272.00	PUPIL SERVICES
0000000725	7/1/2016	0100	COMPANION CORPORATION	SOFTWARE SUBSCRIPTIONS	\$	11,479.00	071	DISTRICT LIBRARY
0000000758	7/1/2016	0100	SAFARI MONTAGE	ANNUAL SOFTWARE LICENSES	\$	25,728.05	071	DISTRICT LIBRARY

0000000862	7/8/2016	0100	AMPLIFY EDUCATION INC	CLASSROOM MATERIALS	\$	4,206.38	071	DISTRICT LIBRARY
0000000864	7/8/2016	0100	HOUGHTON MIFFLIN HARCOURT	CLASSROOM MATERIALS	\$	26,927.60	071	DISTRICT LIBRARY
0000000965	7/27/2016	0100	DELL MARKETING L.P.	TONER	\$	943.88	071	DISTRICT LIBRARY
					TOTAL	\$	69,284.91	DISTRICT LIBRARY
0000000688	7/1/2016	6300	ZOOLOGICAL SOCIETY OF	ADMISSIONS	\$	1,425.00	072	PROJECT SAFE
0000000689	7/1/2016	6300	PARKWAY BOWL	ADMISSIONS	\$	270.00	072	PROJECT SAFE
0000000690	7/1/2016	6300	DAVE & BUSTERS	ADMISSIONS	\$	2,175.00	072	PROJECT SAFE
0000000783	7/1/2016	6300	PARKWAY BOWL	ADMISSIONS	\$	270.00	072	PROJECT SAFE
0000000784	7/1/2016	6300	PARKWAY BOWL	ADMISSIONS	\$	270.00	072	PROJECT SAFE
0000000785	7/1/2016	6300	PARKWAY BOWL	ADMISSIONS	\$	270.00	072	PROJECT SAFE
0000000786	7/1/2016	6300	PARKWAY BOWL	ADMISSIONS	\$	1,220.00	072	PROJECT SAFE
0000000787	7/1/2016	6300	SAN DIEGO ICE ARENA	ADMISSIONS	\$	1,360.00	072	PROJECT SAFE
0000000788	7/1/2016	6300	SANTEE LAKES RECREATION	ADMISSIONS	\$	290.00	072	PROJECT SAFE
0000000789	7/1/2016	6300	WAVE WATERPARK (THE)	ADMISSIONS	\$	2,520.00	072	PROJECT SAFE
0000000790	7/1/2016	6300	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$	1,800.00	072	PROJECT SAFE
0000000791	7/1/2016	6300	FOX'S PIZZA DEN	LUNCH FOR PROJ. SAFE STUDENTS	\$	930.00	072	PROJECT SAFE
0000000860	7/8/2016	6300	PACIFIC ANIMAL PRODUCTIONS	CONSULTANT SERVICES - PRJ SF	\$	700.00	072	PROJECT SAFE
0000000865	7/8/2016	6300	BMX SATELLITE SPORTS GROUP	ASSEMBLY FEES FOR PRJ SF	\$	1,397.00	072	PROJECT SAFE
0000000866	7/8/2016	6300	AMAZON.COM	SUPPLIES FOR YALE	\$	471.46	072	PROJECT SAFE
0000000870	7/8/2016	6300	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	\$	500.00	072	PROJECT SAFE
0000000871	7/8/2016	6300	SMART & FINAL	SUPPLIES FOR YALE PRESCHOOL	\$	300.00	072	PROJECT SAFE
0000000872	7/8/2016	0100	SMART & FINAL	SUPPLIES FOR ASES PROGRAM	\$	500.00	072	PROJECT SAFE
0000000875	7/13/2016	6300	SMART & FINAL	FOOD SUPPLIES FOR PROJ. SAFE	\$	540.00	072	PROJECT SAFE
0000000878	7/19/2016	6300	SMART & FINAL	PROJECT SAFE FOOD	\$	500.00	072	PROJECT SAFE
0000000880	7/25/2016	6300	GAME TRUCK INLAND EMPIRE	PROJ. SAFE ASSEMBLY	\$	312.50	072	PROJECT SAFE
0000000909	7/26/2016	6300	DEPARTMENT OF SOCIAL SERVICES	HC YALE LICENSES	\$	484.00	072	PROJECT SAFE
0000000910	7/26/2016	6300	SMART & FINAL	FOOD FOR PROJ. SAFE	\$	500.00	072	PROJECT SAFE
0000000911	7/26/2016	6300	SMART & FINAL	YALE FOOD SUPPLIES	\$	300.00	072	PROJECT SAFE
0000000912	7/26/2016	0100	SMART & FINAL	ASES FOOD SUPPLIES	\$	500.00	072	PROJECT SAFE
0000000913	7/26/2016	6300	MAD SCIENCE OF SAN DIEGO	YALE SUMMER PROGRAM	\$	630.00	072	PROJECT SAFE
0000000914	7/26/2016	6300	SOFTERWARE	ANNUAL SOFTWARE AGREEMENT	\$	206.00	072	PROJECT SAFE
0000000915	7/26/2016	6300	CITY OF SANTEE	PROJECT SAFE FIELD TRIPS	\$	114.00	072	PROJECT SAFE
0000000925	7/27/2016	6300	DS SERVICES OF AMERICA INC	DRINKING WATER - ADMIN & ERC	\$	146.00	072	PROJECT SAFE
0000000959	7/27/2016	6300	S&S WORLDWIDE	PROJECT SAFE SUPPLIES	\$	1,972.26	072	PROJECT SAFE
0000000966	7/27/2016	6300	SMART & FINAL	FOOD FOR PROJECT SAFE	\$	500.00	072	PROJECT SAFE
0000000967	7/27/2016	6300	SMART & FINAL	FOOD FOR PROJECT SAFE	\$	500.00	072	PROJECT SAFE
0000000968	7/27/2016	6300	SMART & FINAL	FOOD SUPPLIES FOR YALE PRE-SCH	\$	300.00	072	PROJECT SAFE
0000000969	7/27/2016	6300	SMART & FINAL	FOOD SUPPLIES FOR ASES	\$	300.00	072	PROJECT SAFE
					TOTAL	\$	24,473.22	PROJECT SAFE
0000000629	7/1/2016	0100	APPLE INC	ROUND 2 LAPTOP PURCHASES	\$	58,653.00	073	TECHNOLOGY SERVICES
0000000665	7/1/2016	0100	DELL MARKETING L.P.	ROUND 2 - LAPTOPS	\$	26,391.89	073	TECHNOLOGY SERVICES
0000000685	7/1/2016	0100	DATEL SYSTEMS	ELECTRONIC SUPPLIES	\$	3,152.20	073	TECHNOLOGY SERVICES
0000000713	7/1/2016	0100	TECH4LEARNING	SOFTWARE LICENSES - 16/17	\$	3,320.00	073	TECHNOLOGY SERVICES
0000000714	7/1/2016	0100	BEST BUY BUSINESS ADVANTAGE	LED TV'S AND WALL MOUNTS	\$	489.38	073	TECHNOLOGY SERVICES

0000000714	7/1/2016	0100	BEST BUY BUSINESS ADVANTAGE	LED TV'S AND WALL MOUNTS	\$	978.76	073	TECHNOLOGY SERVICES
0000000716	7/1/2016	0100	SHI INTERNATIONAL CORP	SOFTWARE LICENSES	\$	28,542.90	073	TECHNOLOGY SERVICES
0000000744	7/1/2016	0100	POWERSCHOOL GROUP LLC	MAINTENANCE & SUPPORT	\$	30,737.25	073	TECHNOLOGY SERVICES
0000000762	7/1/2016	0100	BLACKBOARD INC	ANNUAL SOFTWARE LICENSES	\$	15,000.00	073	TECHNOLOGY SERVICES
0000000763	7/1/2016	0100	COMPUTER PROTECTION TECH INC	MAINT. SERVICES	\$	2,600.00	073	TECHNOLOGY SERVICES
0000000764	7/1/2016	0100	GTC SYSTEMS INC	ANNUAL SUPPORT SERVICES	\$	3,025.08	073	TECHNOLOGY SERVICES
0000000765	7/1/2016	0100	WEST INTERACTIVE SERVICES CORP.	ANNUAL LICENSE AGREEMENT	\$	17,500.00	073	TECHNOLOGY SERVICES
0000000766	7/1/2016	0100	GTC SYSTEMS INC	SUPPORT SERVICES	\$	7,000.00	073	TECHNOLOGY SERVICES
0000000925	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - ADMIN & ERC	\$	183.00	073	TECHNOLOGY SERVICES
0000000952	7/27/2016	0100	THE SOCO GROUP INC	FUEL FOR TECHNOLOGY DEPT.	\$	2,200.00	073	TECHNOLOGY SERVICES
0000000954	7/27/2016	0100	TEAMTALK NETWORK	RADIO COMMUNICATION SERVICES	\$	222.00	073	TECHNOLOGY SERVICES
0000000963	7/27/2016	0100	DELL MARKETING L.P.	PRINTER/TONER	\$	299.25	073	TECHNOLOGY SERVICES
0000000964	7/27/2016	0100	DELL MARKETING L.P.	TONER	\$	502.70	073	TECHNOLOGY SERVICES
				TOTAL	\$	200,797.41		TECHNOLOGY SERVICES
0000000879	7/21/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	M&O SUPPLIES	\$	329.82	075	MAINTENANCE
0000000905	7/26/2016	0100	MAINTEX INC	JANITORIAL EQUIPMENT	\$	4,938.95	075	MAINTENANCE
0000000958	7/27/2016	0100	MAINTEX INC	VACUUMS	\$	4,050.00	075	MAINTENANCE
0000000719	7/1/2016	0100	SCHOOLDUDE.COM INC	WORK ORDER LICENSES	\$	4,075.95	075	MAINTENANCE
0000000752	7/1/2016	0100	24-HOUR ELEVATOR, INC.	ANNUAL MAINT. FOR WC LIFTS	\$	416.00	075	MAINTENANCE
0000000753	7/1/2016	0100	24-HOUR ELEVATOR, INC.	ELEVATOR MAINT. AGREEMENTS	\$	8,988.00	075	MAINTENANCE
0000000807	7/5/2016	0100	DAVE BANG ASSOCIATES INC	PLAYGROUND MATERIALS	\$	32,137.84	075	MAINTENANCE
0000000834	7/6/2016	0100	LOWE'S STORE #1661	MAINTENANCE SUPPLIES	\$	20,000.00	075	MAINTENANCE
0000000835	7/6/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	MAINTENANCE SUPPLIES	\$	50,000.00	075	MAINTENANCE
0000000836	7/6/2016	0100	JOHNSTONE SUPPLY	HVAC SUPPLIES	\$	6,000.00	075	MAINTENANCE
0000000837	7/6/2016	0100	AIRE FILTER PRODUCTS CA	AIR FILTERS	\$	4,000.00	075	MAINTENANCE
0000000838	7/6/2016	0100	AMERICAN MESSAGING	DUTY PAGER	\$	152.28	075	MAINTENANCE
0000000839	7/6/2016	0100	BACKFLOW SERVICES, INC.	ANNUAL TESTING SERVICES	\$	6,000.00	075	MAINTENANCE
0000000840	7/6/2016	0100	CALIFORNIA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	\$	4,000.00	075	MAINTENANCE
0000000841	7/6/2016	0100	CLARK SECURITY PRODUCTS,	HARDWARE/LOCKS SUPPLIES	\$	8,000.00	075	MAINTENANCE
0000000842	7/6/2016	0100	DRAIN PROS INC	DRAIN CLEANING SERVICES	\$	6,000.00	075	MAINTENANCE
0000000843	7/6/2016	0100	DUNN EDWARDS CORPORATION	PAINTING SUPPLIES	\$	2,000.00	075	MAINTENANCE
0000000844	7/6/2016	0100	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	\$	5,000.00	075	MAINTENANCE
0000000845	7/6/2016	0100	FIRE ETC	FIRE EXTINGUISHER SERVICES	\$	8,000.00	075	MAINTENANCE
0000000846	7/6/2016	0100	G&K SERVICES	UNIFORM SERVICES	\$	2,655.00	075	MAINTENANCE
0000000847	7/6/2016	0100	ONESOURCE DISTRIBUTORS	ELECTRICAL SUPPLIES	\$	12,000.00	075	MAINTENANCE
0000000848	7/6/2016	0100	PACIFICA GLASS CO., INC.	GLASS REPAIRS	\$	5,000.00	075	MAINTENANCE
0000000849	7/6/2016	0100	PACWEST AIR FILTER LLC	HVAC SUPPLIES	\$	5,000.00	075	MAINTENANCE
0000000850	7/6/2016	0100	SAFE-T-LITE	SIGNS & SIGN MATERIALS	\$	2,000.00	075	MAINTENANCE
0000000851	7/6/2016	0100	STANDARD ELECTRONICS	ELECTRICAL REPAIR SERVICES	\$	6,000.00	075	MAINTENANCE
0000000852	7/6/2016	0100	STATE OF CALIFORNIA	PERMIT FEES	\$	1,650.00	075	MAINTENANCE
0000000853	7/6/2016	0100	STATE OF CALIFORNIA	PERMIT FEES	\$	900.00	075	MAINTENANCE
0000000854	7/6/2016	0100	TRANE U.S. INC.	HVAC SUPPLIES	\$	4,000.00	075	MAINTENANCE
0000000855	7/6/2016	0100	VALLEY INDUSTRIAL SPECIALTIES	PLUMBING SUPPLIES	\$	2,000.00	075	MAINTENANCE
0000000882	7/26/2016	0100	AARDVARK PEST CONTROL	ANNUAL SERVICES 16/17	\$	3,000.00	075	MAINTENANCE

0000000890	7/26/2016	0100	ARI ALLIED REFRIGERATION INC	SUPPLIES -PA PRESCHOOL REPAIRS	\$	1,127.59	075	MAINTENANCE
0000000891	7/26/2016	0100	AMERICAN TIME & SIGNAL	ELECTRICAL REPAIRS	\$	859.82	075	MAINTENANCE
0000000895	7/26/2016	0100	EWING IRRIGATION PRODUCTS	SUPPLIES FOR DROPS	\$	1,090.65	075	MAINTENANCE
0000000901	7/26/2016	0100	KNIFFING'S DISCOUNT NURSERIES	TREES - CH DROPS GRANT	\$	241.87	075	MAINTENANCE
0000000903	7/26/2016	0100	MASON'S SAW & LAWNMOWER SERVICE, INC.	SUPPLIES FOR EQUIP. REPAIRS	\$	787.46	075	MAINTENANCE
0000000906	7/26/2016	0100	SO CAL AIR CONDITIONING SUPPLY CO	M&O SUPPLIES	\$	39.79	075	MAINTENANCE
0000000908	7/26/2016	0100	HOLLAND'S CUSTOM CABINETS, INC.	COUNTERTOPS - HC ADMIN	\$	1,949.50	075	MAINTENANCE
0000000919	7/27/2016	0100	SOUTH BAY FENCE INC.	SHADE STRUCTURE REPL. - CO	\$	4,989.00	075	MAINTENANCE
0000000920	7/27/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER - M&O	\$	200.00	075	MAINTENANCE
0000000926	7/27/2016	0100	GREENBRIER LAWN & TREE EXPERT	ANNUAL AGREEMENTS	\$	10,000.00	075	MAINTENANCE
0000000927	7/27/2016	0100	ALL CITIES PEST CONTROL	ANNUAL SERVICE AGREEMENT	\$	1,000.00	075	MAINTENANCE
0000000928	7/27/2016	0100	LAKESIDE EQUIPMENT SALES AND	EQUIPMENT RENTALS	\$	3,000.00	075	MAINTENANCE
0000000929	7/27/2016	0100	EWING IRRIGATION PRODUCTS	IRRIGATION SUPPLIES	\$	20,000.00	075	MAINTENANCE
0000000951	7/27/2016	0100	THE SOCO GROUP INC	FUEL FOR M&O DEPT.	\$	35,000.00	075	MAINTENANCE
0000000954	7/27/2016	0100	TEAMTALK NETWORK	RADIO COMMUNICATION SERVICES	\$	444.00	075	MAINTENANCE
0000000955	7/27/2016	0100	THOMAS INDUSTRIAL WATER	BUS WASH STATION SUPPLIES	\$	42.00	075	MAINTENANCE
					TOTAL \$	299,065.52		MAINTENANCE
0000000846	7/6/2016	0100	G&K SERVICES	UNIFORM SERVICES	\$	1,100.00	076	TRANSPORTATION
0000000904	7/26/2016	0100	AUTO ZONE	TRANS. SHOP SUPPLIES	\$	38.86	076	TRANSPORTATION
0000000949	7/27/2016	0100	KONICA MINOLTA BUSINESS	COPIER MAINTENANCE AGREEMENT	\$	100.00	076	TRANSPORTATION
0000000950	7/27/2016	0100	MASON'S SAW & LAWNMOWER SERVICE, INC.	EQUIPMENT REPAIR SUPPLIES	\$	3,750.00	076	TRANSPORTATION
0000000950	7/27/2016	0100	MASON'S SAW & LAWNMOWER SERVICE, INC.	EQUIPMENT REPAIR SUPPLIES	\$	1,250.00	076	TRANSPORTATION
0000000953	7/27/2016	0100	THE SOCO GROUP INC	FUEL FOR BUSES	\$	40,000.00	076	TRANSPORTATION
0000000953	7/27/2016	0100	THE SOCO GROUP INC	FUEL FOR BUSES	\$	40,000.00	076	TRANSPORTATION
0000000954	7/27/2016	0100	TEAMTALK NETWORK	RADIO COMMUNICATION SERVICES	\$	5,772.00	076	TRANSPORTATION
0000000955	7/27/2016	0100	THOMAS INDUSTRIAL WATER	BUS WASH STATION SUPPLIES	\$	378.00	076	TRANSPORTATION
0000000956	7/27/2016	0100	REGIONAL COMMUNICATIONS	RADIO COMMUNICATION SERVICES	\$	912.84	076	TRANSPORTATION
					TOTAL \$	93,301.70		TRANSPORTATION
0000000748	7/1/2016	0100	WALTERS WHOLESALE ELECTRIC CO	RETROFIT KITS - CO	\$	3,585.60	077	FACILITIES MODERNIZATION
0000000756	7/1/2016	0100	AMAZON.COM	RETROFIT LIGHTING SUPPLIES-SC	\$	615.60	077	FACILITIES MODERNIZATION
0000000769	7/1/2016	0100	CALIFORNIA ELECTRIC SUPPLY	SC - RETROFIT LIGHTING KITS	\$	30,294.00	077	FACILITIES MODERNIZATION
0000000770	7/1/2016	0100	AMAZON.COM	RETROKIT SUPPLIES - PA	\$	615.60	077	FACILITIES MODERNIZATION
0000000771	7/1/2016	0100	CALIFORNIA ELECTRIC SUPPLY	RETROFIT LIGHT KITS - PA	\$	32,670.00	077	FACILITIES MODERNIZATION
0000000772	7/1/2016	0100	CALIFORNIA ELECTRIC SUPPLY	RETROFIT LIGHT KITS - RS	\$	53,460.00	077	FACILITIES MODERNIZATION
0000000773	7/1/2016	0100	WALTERS WHOLESALE ELECTRIC CO	RETROFIT LIGHT KITS - RS	\$	3,320.00	077	FACILITIES MODERNIZATION
0000000774	7/1/2016	0100	CALIFORNIA ELECTRIC SUPPLY	RETROFIT LIGHT KITS - CFH	\$	26,136.00	077	FACILITIES MODERNIZATION
0000000775	7/1/2016	0100	CALIFORNIA ELECTRIC SUPPLY	RETROFIT LIGHT KITS - CP	\$	32,254.20	077	FACILITIES MODERNIZATION
0000000776	7/1/2016	0100	WALTERS WHOLESALE ELECTRIC CO	RETROFIT LIGHT KITS - CH	\$	622.50	077	FACILITIES MODERNIZATION
0000000777	7/1/2016	0100	AMAZON.COM	RETROFIT SUPPLIES - RS	\$	1,104.06	077	FACILITIES MODERNIZATION
0000000778	7/1/2016	0100	AMAZON.COM	RETROFIT KIT SUPPLIES - CFH	\$	552.03	077	FACILITIES MODERNIZATION
0000000779	7/1/2016	0100	AMAZON.COM	RETROFIT KIT SUPPLIES - CH	\$	920.05	077	FACILITIES MODERNIZATION
0000000856	7/7/2016	0100	SRM CONTRACTING & PAVING	DRIVEWAY REPLACEMENT - CH	\$	5,189.20	077	FACILITIES MODERNIZATION
0000000879	7/21/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	M&O SUPPLIES	\$	279.24	077	FACILITIES MODERNIZATION
0000000879	7/21/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	M&O SUPPLIES	\$	71.20	077	FACILITIES MODERNIZATION

0000000887	7/26/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	\$	12.65	077	FACILITIES MODERNIZATION
0000000888	7/26/2016	0100	ABABA BOLT	LIGHTING RETROFIT SUPPLIES-SC	\$	110.57	077	FACILITIES MODERNIZATION
0000000892	7/26/2016	0100	CALIFORNIA ELECTRIC SUPPLY	LIGHTING RETROFIT SUPPLIES-CO	\$	723.60	077	FACILITIES MODERNIZATION
0000000894	7/26/2016	0100	DUNN EDWARDS CORPORATION	SUPPLIES FOR REPAIRS	\$	303.04	077	FACILITIES MODERNIZATION
0000000897	7/26/2016	0100	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - PD MOD	\$	1,511.78	077	FACILITIES MODERNIZATION
0000000907	7/26/2016	0100	HOLLAND'S CUSTOM CABINETS, INC.	CABINETS AT PEPPER DRIVE (MOD)	\$	9,730.00	077	FACILITIES MODERNIZATION
0000000972	7/28/2016	0100	WALTERS WHOLESALE ELECTRIC CO	RETROFIT LIGHT KITS - CP	\$	996.00	077	FACILITIES MODERNIZATION
					TOTAL	\$	205,076.92	FACILITIES MODERNIZATION
0000000759	7/1/2016	0100	PITNEY BOWES - LEASE	EQUIPMENT LEASE	\$	3,426.75	078	WAREHOUSE
0000000792	7/1/2016	0100	CAL SCHOOL & SPORT	INVENTORY REPLENISHMENT	\$	252.59	078	WAREHOUSE
0000000793	7/1/2016	0100	SCHOOL HEALTH CORPORATION	INVENTORY REPLENISHMENT	\$	114.48	078	WAREHOUSE
0000000794	7/1/2016	0100	MAINTEX INC	INVENTORY REPLENISHMENT	\$	568.94	078	WAREHOUSE
0000000795	7/1/2016	0100	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	\$	5,351.93	078	WAREHOUSE
0000000796	7/1/2016	0100	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	\$	816.82	078	WAREHOUSE
0000000797	7/1/2016	0100	PIONEER CHEMICAL COMPANY	INVENTORY REPLENISHMENT	\$	673.92	078	WAREHOUSE
0000000798	7/1/2016	0100	QUILL CORPORATION	INVENTORY REPLENISHMENT	\$	34.56	078	WAREHOUSE
0000000799	7/1/2016	0100	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	\$	4,010.08	078	WAREHOUSE
0000000800	7/1/2016	0100	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	\$	5,917.86	078	WAREHOUSE
0000000801	7/1/2016	0100	CM SCHOOL SUPPLY	INVENTORY REPLENISHMENT	\$	129.60	078	WAREHOUSE
0000000802	7/1/2016	0100	KELLY PAPER	INVENTORY REPLENISHMENT	\$	792.72	078	WAREHOUSE
0000000803	7/1/2016	0100	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	\$	4,400.62	078	WAREHOUSE
0000000804	7/1/2016	0100	US GAMES	INVENTORY REPLENISHMENT	\$	779.89	078	WAREHOUSE
0000000805	7/1/2016	0100	UNITED HEALTH SUPPLIES	INVENTORY REPLENISHMENT	\$	1,223.75	078	WAREHOUSE
0000000806	7/1/2016	0100	WAXIE SANITARY SUPPLY	INVENTORY REPLENISHMENT	\$	177.30	078	WAREHOUSE
0000000808	7/5/2016	0100	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	\$	803.82	078	WAREHOUSE
0000000809	7/5/2016	0100	MOORE MEDICAL CORP	INVENTORY REPLENISHMENT	\$	446.08	078	WAREHOUSE
0000000810	7/5/2016	0100	MAINTEX INC	INVENTORY REPLENISHMENT	\$	1,822.50	078	WAREHOUSE
0000000811	7/5/2016	0100	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	\$	200.88	078	WAREHOUSE
0000000812	7/5/2016	0100	RANCHO JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	\$	1,006.56	078	WAREHOUSE
0000000813	7/5/2016	0100	STANDARD STATIONERY	INVENTORY REPLENISHMENT	\$	141.52	078	WAREHOUSE
0000000814	7/6/2016	0100	AMAZON.COM	INVENTORY REPLENISHMENT	\$	97.20	078	WAREHOUSE
0000000857	7/8/2016	0100	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	\$	87.09	078	WAREHOUSE
0000000889	7/26/2016	0100	ACORN MEDIA	M&O SUPPLIES & REPAIRS	\$	204.07	078	WAREHOUSE
0000000970	7/28/2016	0100	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	\$	2,196.96	078	WAREHOUSE
0000000971	7/28/2016	0100	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	\$	7,528.97	078	WAREHOUSE
0000000973	7/28/2016	0100	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	\$	554.11	078	WAREHOUSE
0000000974	7/28/2016	0100	MEDCO SUPPLY COMPANY	INVENTORY REPLENISHMENT	\$	549.99	078	WAREHOUSE
0000000975	7/29/2016	0100	CM SCHOOL SUPPLY	INVENTORY REPLENISHMENT	\$	90.29	078	WAREHOUSE
0000000976	7/29/2016	0100	CLASSROOM DIRECT.COM	INVENTORY REPLENISHMENT	\$	340.26	078	WAREHOUSE
0000000977	7/29/2016	0100	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	\$	1,238.85	078	WAREHOUSE
0000000978	7/29/2016	0100	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	\$	2,294.05	078	WAREHOUSE
0000000979	7/29/2016	0100	AMAZON.COM	INVENTORY REPLENISHMENT	\$	601.34	078	WAREHOUSE
0000000980	7/29/2016	0100	US GAMES	INVENTORY REPLENISHMENT	\$	1,237.13	078	WAREHOUSE
0000000981	7/29/2016	0100	DELL MARKETING L.P.	INVENTORY REPLENISHMENT	\$	5,909.35	078	WAREHOUSE

0000000982	7/29/2016	0100	RASIX COMPUTER CENTER INC	INVENTORY REPLENISHMENT	\$	66.30	078	WAREHOUSE
0000000983	7/29/2016	0100	ELGIN SCHOOL SUPPLY	INVENTORY REPLENISHMENT	\$	270.60	078	WAREHOUSE
				TOTAL	\$	56,359.73		WAREHOUSE
0000000826	7/6/2016	1300	PADRE DAM MUNICIPAL WATER	DISTRICT WATER SERVICES	\$	5,458.00	090	FOOD SERVICES
0000000827	7/6/2016	1300	SAN DIEGO GAS & ELECTRIC CO	ANNUAL GAS & ELECTRICITY USAGE	\$	65,627.00	090	FOOD SERVICES
0000000828	7/6/2016	1300	WASTE MANAGEMENT OF EL CAJON -	REFUSE REMOVAL	\$	1,488.00	090	FOOD SERVICES
0000000887	7/26/2016	1300	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	\$	118.63	090	FOOD SERVICES
0000000893	7/26/2016	1300	CLARK SECURITY PRODUCTS,	SUPPLIES FOR REPAIRS - CNS	\$	260.55	090	FOOD SERVICES
				TOTAL	\$	72,952.18		FOOD SERVICES
0000000726	7/11/2016	0100	KONICA MINOLTA BUSINESS	ANNUAL SERVICE AGREEMENT	\$	5,000.00	092	PUBLICATIONS
0000000727	7/11/2016	0100	KONICA MINOLTA BUSINESS	ANNUAL SERVICE AGREEMENT	\$	10,000.00	092	PUBLICATIONS
0000000728	7/11/2016	0100	KONICA MINOLTA BUSINESS	ANNUAL SERVICE AGREEMENT	\$	10,000.00	092	PUBLICATIONS
0000000729	7/11/2016	0100	KONICA MINOLTA BUSINESS	ANNUAL SERVICE AGREEMENT	\$	10,000.00	092	PUBLICATIONS
0000000821	7/6/2016	0100	EDU BUSINESS SOLUTIONS	SOFTWARE SUPPORT	\$	3,147.30	092	PUBLICATIONS
0000000822	7/6/2016	0100	SUPERINTENDENT OF SCHOOLS	BUSINESS CARD PRINTING	\$	600.00	092	PUBLICATIONS
0000000823	7/6/2016	0100	VERITIV OPERATING COMPANY	PAPER FOR PUBLICATIONS DEPT	\$	10,000.00	092	PUBLICATIONS
0000000943	7/27/2016	0100	LITHO EQUIPMENT SERVICE	EQUIPMENT REPAIR SERVICES	\$	500.00	092	PUBLICATIONS
0000000944	7/27/2016	0100	PERRY LETTERPRESS	BINDERY SERVICES	\$	300.00	092	PUBLICATIONS
0000000945	7/27/2016	0100	REYNOLD'S GRAPHICS ARTS CORP	PRINTING SUPPLIES	\$	500.00	092	PUBLICATIONS
0000000946	7/27/2016	0100	SOUTHLAND ENVELOPE COMPANY INC	PRINTING & SUPPLIES	\$	2,000.00	092	PUBLICATIONS
0000000947	7/27/2016	0100	SPIRAL BINDING CO INC	PRINTING SUPPLIES	\$	500.00	092	PUBLICATIONS
0000000948	7/27/2016	0100	EL CAJON PRINT & CLASS A TROPHIES	PRINTING SUPPLIES	\$	600.00	092	PUBLICATIONS
				TOTAL	\$	53,147.30		PUBLICATIONS
						\$ 3,824,181.77		

Consent Item D.2.4.
Prepared by Karl Christensen
August 16, 2016

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve check #22423 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$1,712.74 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000**

Date	Number	Name	Memo	Amount
08/01/16	22423	Robin Dawson	Payroll check Routed to Closed Bank Account	1,710.24
		Total Checks Written		\$1,710.24
07/31/16		Bank Fee - July, 2016		2.50
		Total to be Reimbursed		\$1,712.74

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

**Consultant / General Service Provider Report
August 16, 2016**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Donna O'Neil	General Service Provider	Conduct Analysis of the Board of Education and Superintendent Surveys	5/1/16- 6/30/16	Not to Exceed \$1,500.00 (this cost is included in the previously approved amount for the services of Dr. White to conduct the Board of Education and Superintendent surveys)	Board of Education	Independent Contractor
Dave Molzen	General Service Provider	Install Legacy Pavers	7/1/16- 6/30/17	Not to Exceed \$500.00 (\$5 per brick)	Santee School District Foundation	Employee
Dr. Steven L. Layne	General Service Provider	Visiting Author, Staff Professional Development, and Community Information/Involvement	1/9/17- 1/18/17	Not to Exceed \$21,500.00 (as follows) Rio Seco - \$3,660 Carlton Oaks - \$660 Carlton Hills - \$2,910 Hill Creek - \$2,160 PRIDE Academy - \$1,970 Pepper Drive - \$3,660 Chet F. Harriett - \$2,910 Cajon Park - \$2,910 Sycamore Canyon - \$660	Site Allocations	Independent Contractor
Lauri Carpenter	Consultant	Consulting Services - SH Teachers	7/1/16- 6/30/17	\$100/hour - Not to Exceed \$2,500.00	Special Education	Employee

Consent Item D.2.6.
Prepared by Karl Christensen
August 16, 2016

Authorization to Submit Application for 2016-17
Mandated Cost Block Grant

BACKGROUND:

In 2012-13, the Governor and Legislature established the Mandated Cost Block Grant (“MCBG”) to provide a more streamlined alternative to the traditional claiming process. Last year, the District applied for and received \$178,430 through the MCBG process, considerably more than is normally generated as claimed amounts through the traditional process.

Each year, school districts can elect to participate in the MCBG through application or opt for the traditional claiming process. The application for 2016-17 is due to the State Controller’s Office by August 31, 2016.

The California Department of Education (CDE) has reported that the amount apportioned for K-12 education for 2016-17 equates to approximately \$28 per prior year P-2 ADA. For Santee, this would generate estimated revenue of \$180,788.

RECOMMENDATION:

It is recommended that the Board of Education authorize staff to apply for the Mandated Cost Block Grant for the 2016-17 school year.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.
-

FISCAL IMPACT:

It is estimated that \$180,788 in funding for the Unrestricted General Fund will be generated.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

Consent Item D.2.7.
Prepared by Karl Christensen
August 16, 2016

Authorization to Contract with Hollandia Dairy for Milk
and Milk By Products through the North County
Educational Purchasing Consortium

BACKGROUND:

Board of Education authorization is requested to contract with Hollandia Dairy for the procurement of milk and milk by products for the 2016-17 school year. The bidding process was done through the North County Educational Purchasing Consortium. The contract term is August 3, 2016 through August 3, 2017, and the contract allows the option to extend the contract annually for up to two additional years. The cost of milk and milk by products is approximately \$120,000 per year and will be funded entirely through Child Nutrition Services.

RECOMMENDATION:

It is recommended that the Board of Education authorize administration to contract with Hollandia Dairy for the procurement of milk and milk by products through the North County Educational Purchasing Consortium for the 2016-17 fiscal year with an option to extend the contract annually for up to two additional years.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Child Nutrition Services will fund approximately \$120,000 per year; there is no fiscal impact to the General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Consent Item D.3.1.

Approval of Student Teaching Agreement
with San Diego State University for the 2016-
2017 through 2017-2018 School Years

Prepared by Dr. Stephanie Pierce
August 16, 2016

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers. Santee School District has received a student teaching agreement with San Diego State University for this purpose. The terms of the agreement shall commence July 1, 2016 and continue through June 30, 2018.

RECOMMENDATION:

Administration recommends that the proposed student teaching agreement with San Diego State University for teacher education fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

San Diego State University shall pay the District for field laboratory classroom placement of student teachers at the rate of \$16.67 per quarter unit, and \$25.00 per semester unit, for each full-time student teacher.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a student teacher in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____

Second: _____

Vote: _____

Agenda Item D.3.1.

STUDENT TEACHING AGREEMENT

This Agreement entered into by and between the Trustees of the California State University on behalf of San Diego State University, referred to as "University", noted below, and the School District, noted below, hereinafter called the "District";

WITNESSETH

WHEREAS, The District is authorized to enter into agreements with the University, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University; and

WHEREAS, any such agreement may provide for the payment for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District; and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the supervising teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge;

SPECIAL PROVISIONS

NOW, THEREFORE, it is mutually agreed between the University and the District as follows:

The University and the District are as follows:

SAN DIEGO STATE UNIVERSITY;

SANTEE SCHOOL DISTRICT of SAN DIEGO COUNTY.

THE TERM of the Agreement is from JULY 1, 2016 to JUNE 30, 2019.

The SERVICES to be provided by District to University shall include 120 Semester Units of Practice Teaching or ----- Quarter Units of Practice Teaching.

The University shall pay District for such services at the RATE AND AMOUNT of \$16.67 per quarter unit, and \$25.00 per semester unit.

This Agreement may be increased/decreased by written approval from the University.

GENERAL TERMS

1. The District shall provide University students practice teaching experience in schools /classes of the District not to exceed the units of practice teaching set forth in the Special Provisions. Such practice teaching shall be provided in schools/classes of the District, and under the direct supervision and instruction of employees of the District, as the District and University through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for practice teaching any student of the University assigned to practice teaching in the District, and upon request of the District, made for good cause, the University shall terminate the assignment of any student of the University to practice teaching in the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. The University will pay the District for the performance by the District of all services required to be performed under this agreement at the rates set forth in the Special Provisions for each semester or quarter unit of practice teaching.

A semester unit of practice teaching for elementary and secondary schools is approximately twenty (20) minutes of practice teaching daily for five (5) days a week for eighteen (18) weeks. A quarter unit of practice teaching is two-thirds (2/3) of a semester unit. For community colleges and/or adult schools, a semester unit is approximately twenty (20) minutes of practice teaching daily three (3) days a week for eighteen (18) weeks during regular session.

3. An assignment of a student of the University to practice teach in schools or classes of the District shall be, at the discretion of the University, either for approximately nine (9) weeks or for approximately eighteen (18) weeks, but a student may be given more than one assignment by the University to practice teaching in such schools or classes.

The assignment of a student of the University to practice teach in the District shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given the student by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

In the event the assignment of a student of the University to practice teach is terminated by the University for any reason, the District shall receive payment on account of such student except that if such assignment is terminated before the end of the ninth week of the term of the assignment, the District shall receive payment for an assignment for nine (9) weeks only. If a student is assigned by the University to another teacher of the District after an assignment has become effective, this shall be considered for payment purposes as an entirely new and separate assignment.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.

4. Within a reasonable time following the close of each semester or quarter of the University, the District shall submit an invoice to the University for payment, at the rate provided herein, for all units of practice teaching provided by the District under and in accordance with this agreement during said semester or quarter. The District shall attach to the invoice a certificate executed by a duly authorized representative of the District certifying that the District expended or became obligated to expend in providing such practice teaching an amount not less than the amount of the invoice. The University will pay the amount of such invoice from moneys made available for such purpose by or pursuant to the laws of the University.

5. Notwithstanding any other provisions of this agreement, the University shall not be obligated by this agreement to pay the District any amount in excess of the total sum set forth in the Special Provisions.

The attached General Provisions, consisting of one page, is incorporated by reference and made a part of this agreement.

STATE OF CALIFORNIA
Trustees of The California State University

Michelle Tanner, Buyer II Lead _____ Date _____

SCHOOL DISTRICT

Signature _____ Date _____

Name (Please print) _____

Title (Superintendent or Designee) _____

School District _____

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on _____, 20____.
(Month, Day)

"It was moved, seconded and carried that the attached contract with the Trustees of the California State University, whereby the University may assign students to the Schools in the School District for practice teaching, be approved; and the District is hereby authorized to execute the same."

District _____

County _____

Signature _____ Date _____
(Clerk or Secretary of the Governing Board of the School District)

Name (Please print) _____

INTERNAL NOTES:

44001-000-66045-0000-1006-2401-0000 (2016/2017) \$1,000.00
44001-000-66045-0000-1006-2401-0000 (2017/2018) \$1,000.00
44001-000-66045-0000-1006-2401-0000 (2018/2019) \$1,000.00

COLLEGE OF EDUCATION - SCHOOL OF TEACHER EDUCATION / ALYSSA ANCHETA;
COLLEGE OF HEALTH & HUMAN SCIENCES - SCHOOL OF SPEECH LANGUAGE AND HEARING SCIENCES / JANET PARK

General Provisions

Indemnification

The District shall be responsible for damages caused by the negligence of its directors, officers, agents, employees and duly authorized volunteers occurring in the performance of this agreement. The University shall be responsible for damages caused by the negligence of its directors, officers, employees and duly authorized volunteers occurring in the performance of this agreement. It is the intention of the District and the University that the provision of this paragraph be interpreted to impose on each party responsibility for the negligence of their respective directors, officers, employees and duly authorized volunteers.

Insurance

The District shall procure and maintain General Liability Insurance, comprehensive or commercial form with \$1,000,000.00 minimum limit for each Occurrence and minimum limit of \$2,000,000.00 General Aggregate, as mutually agreed upon for this placement.

The University has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

The University has elected to be self-insured for its vehicle liability and Workers' Compensation and property exposures. As a State agency, the California State University, Office of the Chancellor, the Trustees, and the CSU system of campuses are included in this self-insured program.

The University shall provide professional, personal general liability, and educator's errors and omissions liability coverage for students enrolled in Nursing, Allied Health, Social Work, or Education credential programs performing community service or volunteer work for academic credit, through the Student Professional Liability Insurance Program (SPLIP). The coverage limits under this program are \$2,000,000.00 for each Loss and \$4,000,000.00 Aggregate for all Covered Parties, and not per student. Any affiliate institution to whom the Named Insured is obligated by written agreement to provide such coverage as is afforded by this policy, shall be named as an additional insured.

Status of Students

Students shall at no time throughout this agreement be considered officers, employees, agents or volunteers of the University.

Governing Law

All contracts and purchase orders shall be construed in accordance with, and their performance governed by, the laws of the State of California. Further, District shall comply with any state or federal law applicable to community-based organization's performance under this Contract.

Assignments

Without written consent of the CSU, this agreement is not assignable by the District either in whole or in part.

Agreement Alterations & Integration

No alteration or variation of the terms of the agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.

Endorsement

Nothing contained in this Agreement shall be construed as conferring on any party hereto any right to use the other party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore nothing in this Agreement shall be construed as endorsement of any commercial product or service by the University, its officers or employees.

Survival

Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration or earlier termination of this agreement.

Severability

If any provision of this agreement is held invalid by any law, rule, order of regulation of any government or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

Entire Agreement

This agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. King, Rebecca (replacing Lauren Schour)	Sycamore Canyon	III-02	\$0.00	\$50,504.00	08-15-16
2. Morales, MariaElena	Pepper Drive / PRIDE Academy/ Santee Success Program	IV-01	\$0.00	\$50,504.00	08-15-16
3. Rawson, Stacey	Carlton Hills / Hill Creek	IV-04	\$0.00	\$55,887.00	08-15-16

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Alex, Heather	Hill Creek	V-01 to V-09	\$52,945.00	\$71,434.00 <i>(revised)</i>	08-15-16
2. Bodensadt, Lisa	Carlton Oaks	III-01 to VI-09	\$50,504.00	\$76,897.00 <i>(revised)</i>	08-15-16
3. Lindgren, Jim	Educational Services to Carlton Hills	VI-20	\$94,125.00	\$94,125.00	08-15-16

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Canada, Adam (replacing Mary Lynch)	Cajon Park	Project SAFE Assistant 17 A / 3.5 hrs	\$0.00	\$974.31	08-01-16

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

Classified Staff - continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Parras, Wendy	Hill Creek to <i>Cajon Park</i>	Instructional Assistant, Special Ed II 21 E / 6.0 hrs	\$2,477.25	\$2,477.25	08-22-16
2. Roden, Donna	Carlton Hills	Instructional Assistant, Special Ed II 21 E / 5.75 hrs to 21 E / 3.75 hrs	\$2,283.03	\$1,548.45	08-22-16

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Vogt, Haley	Rio Seco	Project SAFE Assistant	Student Teaching	06-23-16
2. Williams, Lindsay	Chet F. Harritt	Campus Aide	Loss of childcare	08-09-16

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

BACKGROUND:

Due to the new enrollment of a student requiring 1:1 assistance in the Out-of-School Time Program, administration has determined that additional support is required until the student enrolls in the EAK program in the fall.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval is the short term employment opportunity.

RECOMMENDATION:

It is recommended that the Board of Education approve short term employment for the following position:

- One (1) Early Childhood Group Lead I position for up to 5.75 hours each per day August 22, 2016 – January 6, 2017.

FISCAL IMPACT:

The approximate cost for the fee-based program will be \$7,742 per each short term position.

STUDENT ACHIEVEMENT IMPACT:

It is the District intention to provide support for all programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1.
Prepared by Karl Christensen
August 16, 2016

District Budget and Multi-Year Projection
Update

BACKGROUND:

The District adopted its budget for the 2016-17 fiscal year prior to the State of California adopting its budget. In addition, since adoption of the District's budget, several changes to expenditure budgets have occurred.

Tonight, Administration will provide the Board of Education with an update on estimated changes to the 2016-17 Budget and Multi-Year Projection.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Revised estimates for the Multi-Year Projection will be provided at the Board of Education meeting.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.1.2.
Prepared by Karl Christensen
August 16, 2016

District Office HVAC/Ceiling/Lighting
Replacement Project

BACKGROUND:

At the May 3, 2016 meeting, Administration presented the construction bid for the District Office HVAC/Ceiling/Lighting Replacement Project. The lowest bid at that time was \$347,279. With the addition of soft costs, the project budget was estimated to be \$440,943. This amount was \$108,540 above the estimate used for submittal of the Prop 39 Expenditure Plan. This would have required identification of additional local funding to complete the project. Consequently, the bid was rejected and the project was postponed.

The Board of Education requested for this item to be brought back for further discussion. Tonight, Administration will provide the Board with a review of original estimates and funding sources along with a projection of revised costs.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Revised estimates will be provided at the Board of Education meeting.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

Item F. BOARD POLICIES AND BYLAWS

Board Policies and Bylaws Item F.1.1.

First Reading: Board Policy/Administrative Regulation/Exhibit 3350 – Travel Expenses

Prepared by Dr. Cathy Pierce
August 16, 2016

BACKGROUND:

At the June 21st meeting, the Board discussed meal reimbursement for employees and Board members attending a District business event not requiring an overnight stay. The Board Policy (BP), Administrative Regulation (AR), and Exhibit (E) 3350 were revised to reflect the Board’s recommendations and Internal Revenue Service regulations. Board Policy, Administrative Regulation, and Exhibit 3350 are being presented tonight for review and/or discussion.

RECOMMENDATION:

Board Policy/Administrative Regulation/Exhibit 3350 are being submitted as a first reading. Action is at the discretion of the Board. If no action is taken, BP/AR/E 3350 – Travel Expenses will return for a second reading and approval.

FISCAL IMPACT:

Fiscal impact would be determined based on the number of meal reimbursement requests submitted.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____

Second: _____

Vote: _____

Agenda Item F.1.1.

TRAVEL EXPENSES

The Governing Board shall authorize payment for actual and necessary expenses, including travel, incurred by any employee performing authorized services for the district.

Executive Council or the Superintendent may approve employee travel request requisitions to attend meetings, workshops, and/or conferences in accordance with the adopted budget and will submit travel request requisitions to the Board for approval or ratification in accordance with Exhibit 3350, Travel Authorization Decision Matrix.

Travel Expenses shall be reimbursed within limits approved by the Board. The Superintendent or designee shall establish procedures for the submission and verification of expense claims. He/she may authorize an advance of funds to cover necessary expenses in accordance with AR 3350.

The Board may establish an allowance on either a mileage or monthly basis to reimburse authorized employees for the use of their own vehicles in the performance of assigned duties. All other mileage expenses will be reimbursed in accordance with this Board policy.

All out-of-state travel shall have Board approval. Travel expenses not previously budgeted also shall be approved on an individual basis by the Board.

Authorized employees may use district credit cards while attending to district business. Under no circumstances may personal expenses be charged on district credit cards.

~~Executive Council Mileage and Travel Expense Reimbursement~~

~~Executive Council members shall receive a monthly travel allowance of three hundred and fifty dollars (\$350.00) for all travel expenses within San Diego County. Mileage costs incurred outside San Diego County shall be reimbursed at a rate determined annually by the Board.~~

~~Executive Council members receiving this monthly allowance will include:~~

- ~~Assistant Superintendent, Business Services~~
- ~~Assistant Superintendent, Human Resources~~
- ~~Director II, Educational Services~~
- ~~Executive Assistant~~

Legal Reference:

- EDUCATION CODE
- 44016 Travel expense
- 44032 Travel expense payment
- 44033 Automobile allowance
- 44802 Student teacher's travel expenses

Policy adopted: March 3, 2009
Revised: May 7, 2013

SANTEE SCHOOL DISTRICT
Santee, California

Santee School District Travel

BACKGROUND INFORMATION:

In accordance with Policy 3350, employees may be directed or permitted to attend conferences, meetings of commissions, to travel for the purpose of recruiting personnel, to visit other school districts, to appear before legislative committees, and to perform other out-of-district travel which is in the interests of the school district.

PROCEDURE:

1. Determine authorizations and forms required for the travel that is being requested (E 3350).
2. Employees must endeavor to minimize costs while traveling on District business.
3. Requests for travel that has registration fees but which do not require air travel and/or an overnight stay and which are not out of the State may be approved by the immediate administrative supervisor, and submitted for approval ratification from Executive Cabinet and the Board of Education.
4. All overnight travel, travel out of the state, or travel requiring transportation by air shall be pre-approved by the Executive Cabinet or Superintendent and submitted to the Board of Education for approval prior to the travel date.
5. The following steps refer to all travel requiring Executive Cabinet and Board of Education approval:
 - a. Complete form 64-550 "Travel Request Requisition."
 - b. Obtain approval from immediate supervisor and program director with budget authority.
 - c. When registration fees are to be prepaid by the District or hotel reservations require a purchase order, submit the registration form and/or hotel information along with the travel request.
 - d. Travel requests and accompanying documents must be submitted to the Business Services Department at least Ten (10) working days prior to the Board meeting for review by Executive Cabinet. Refer to the Travel Request Requisition Submission Deadlines document, which will be updated annually by Business Services and can be obtained via the District website.
 - e. If advance funds are required, a minimum of 14 days after Board of Education approval is necessary to issue a warrant.
6. Advance funds may be granted to cover necessary expenses of the trip. The minimum amount of advance is \$35.00. Funds will be advanced for:
 - a. Full conference registration (NOTE: Although registration forms may include provisions for simultaneous payment of membership dues in the sponsoring organization, the District will not pay for the cost of membership dues for individuals regardless of whether discounts apply.)

- b. Public transportation.
- c. Meals at \$46.00 per diem (see section #7).
- d. Lodging – copy of preregistration form must accompany request for estimated lodging cost.

Advance funds remaining after completion of any travel are to be returned to the District accounting office within five (5) working days of the employee's return.

- 7. Employees should endeavor to minimize costs while traveling on District business. However, it is not the District's intent that the employee should undergo hardship while traveling.
- 8. In keeping with this policy, the District will reimburse for meals for travel requiring an overnight stay, documented with original, itemized receipts, up to the following maximum rates:

Breakfast	\$ 9.00
Lunch	13.00
Dinner	<u>24.00</u>
Daily Maximum	\$ 46.00

Reimbursement for meals shall not exceed the daily maximum and shall not include expense for alcoholic beverages purchased.

- 9. ~~Meals in connection with trainings not requiring an overnight stay, will not be reimbursed.~~ *An Employee or Board member may opt to be reimbursed for meals as long as the following criteria are met:*

- *District Business event does not require an overnight stay*
- *District Business event occurs outside of District boundaries*
- *The event is scheduled for a minimum of five (5) hours*

These meal reimbursements will be treated as wages and are subject to all applicable state, federal, and employment taxes. Reimbursements for meals while traveling for District business not requiring an overnight stay will be reported as earned income and reported on the employee's W-2. Employees are strongly encouraged to consult a tax professional before requesting reimbursement.

- 10. A Travel Reimbursement Claim, Form 64-551, must be completed and submitted to the immediate supervisor for all travel requiring a Travel Requisition, Form 64-550. Original itemized receipts are required for registration fees, lodging, transportation, meals, and parking. Form 64-551 is to be returned to Business Services within ten (10) working days after returning from travel.

If travel expenses incurred exceed original Board approved amount by \$50.00 or 10%, whichever is higher, the additional expenses will be resubmitted to Executive Council and the Board of Education for approval prior to reimbursement.

Legal Reference:

EDUCATION CODE

44016 *Travel expense*

44032 *Travel expense payment*

44033 *Automobile allowance*

44802 *Student teacher's travel expense*

Board Policy Reference: BP 3350

Adopted: November 19, 1985

Regulation Revised: November 1, 2005; April 17, 2007;
July 1, 2010; May 7, 2013; May 29, 2013; March 16, 2015

SANTEE SCHOOL DISTRICT
Santee, California

Travel Authorization Decision Matrix

Exhibit 3350

Costs	Location / Decision Point	Travel Requisition Form Needed	Site Administrator *		Executive Cabinet *		Board of Education *	
			Pre-Approval	Ratification	Pre-Approval	Ratification	Pre-Approval	Ratification
<input checked="" type="checkbox"/> No Costs, or <input checked="" type="checkbox"/> Mileage [^] and/or Sub Costs only [^] A mileage reimbursement form must be completed for claimed mileage	In SD County	NO	X	N/A				
	Out of SD County	NO	X	N/A				
	Out of State	YES	X	N/A	X		X	
Costs	Location / Decision Point	Travel Requisition Form Needed	Site Administrator		Executive Cabinet		Board of Education	
			Pre-Approval	Ratification	Pre-Approval	Ratification	Pre-Approval	Ratification
<input checked="" type="checkbox"/> Registration Fee; Other Conf. Costs ----- If any of the below: <input checked="" type="checkbox"/> Overnight Stay with Meal Costs** <input checked="" type="checkbox"/> Overnight Stay without Meal Costs <input checked="" type="checkbox"/> Airfare / Train	In SD County	YES	X	N/A		X		X
	Out of SD County	YES	X	N/A	X		X	
	Out of State	YES	X	N/A	X		X	

* Generally, no expenses should be incurred (paid for) until all approval levels are completed. Exceptions must be approved by a District Cabinet member.

~~** Meals may not be claimed without an overnight stay.~~

Board Policies and Bylaws Item F.1.2.

Second Reading: New Board Policy
#4121 Temporary Substitute Personnel

Prepared by Tim Larson
August 16, 2016

BACKGROUND:

This new Board Policy will bring the District into compliance with Education and Labor Codes governing sick leave for substitute and temporary personnel.

RECOMMENDATION:

New Board Policy #4121 is presented for a second reading. Any action is at the discretion of the Board.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

TEMPORARY/SUBSTITUTE PERSONNEL

The Governing Board recognizes that substitute and temporary personnel perform an essential role in promoting student achievement and desires to employ highly qualified, appropriately credentialed employees to fill such positions.

Hiring

The Superintendent or designee shall recommend candidates for substitute or temporary positions for Board approval, and shall ensure that all substitute and temporary employees are assigned in accordance with law and the authorizations specified in their credential.

Substitute personnel may be employed on an on-call, day-to-day basis.

In addition, after September 1 of any school year, the Board may employ substitute personnel for the remainder of the school year for positions for which no regular employee is available. The district shall first demonstrate to the Commission on Teacher Credentialing the inability to acquire the services of a qualified regular employee. (Education Code 44917)

Permanent or probationary certificated employees who were laid off pursuant to Education Code 44955 and who have a preferred right of reappointment shall be given priority for substitute service in the order of their original employment. (Education Code 44956, 44957)

Classification

At the time of initial employment and each July thereafter, the Board shall classify substitute and temporary employees as such. (Education Code 44915, 44916)

The Board may classify as substitute personnel a teacher hired to fill the position of a regularly employed person who is absent from service. (Education Code 44917)

To address the need for additional certificated employees when regular district employees are absent due to leaves or long-term illness, the Board may classify a teacher who is employed for at least one semester and up to one complete school year as a temporary employee. Any person whose service begins in the second semester and before March 15 may be classified as a temporary employee even if employed for less than a semester. The Board shall determine the number of persons who shall be so employed, which shall not exceed the identified need based on the absence of regular employees. (Education Code 44920)

The Board also shall classify as temporary employees those certificated persons, other than substitute employees, who are employed to:

TEMPORARY/SUBSTITUTE PERSONNEL

1. Serve from day to day during the first three months of any school term to teach temporary classes which shall not exist after that time, or perform any other duties which do not last longer than the first three months of any school term (Education Code 44919)
2. Teach in special day and evening classes for adults or in schools of migratory population for not more than four months of any school term (Education Code 44919)
3. Serve in a limited assignment supervising student athletic activities provided such assignments have first been made available to teachers presently employed in the district (Education Code 44919)
4. Serve in a position for a period not to exceed 20 working days in order to prevent the stoppage of district business during an emergency when persons are not immediately available for probationary classification (Education Code 44919)
5. Serve only for the first semester because the district expects a reduction in student enrollment during the second semester due to mid-year graduations (Education Code 44921)

For purposes of classifying employees pursuant to item #1 or #2 above, the school year shall not be divided into more than two school terms. (Education Code 44919)

Any employee hired to provide services in a categorically funded program or project may be employed for a period less than a full school year. He/she may be classified as a temporary employee if the period of employment will end at the expiration of that program or project. (Education Code 44909)

Salary and Benefits

The Board shall adopt and make public a salary schedule setting the daily or pay period rate(s) for substitute employees for all categories or classes of certificated employees of the district. (Education Code 44977, 45030)

Temporary employees who meet eligibility requirements consistent with locally bargained agreements may elect to participate in the health and welfare plans or other fringe benefits of the district.

Substitute employees shall not participate in the health and welfare plans or other fringe benefits of the district.

TEMPORARY/SUBSTITUTE PERSONNEL

Non-bargaining Unit Employees Paid Sick Leave

The Governing Board will provide paid sick leave for eligible non-bargaining unit employees by using the accrual model or advance model in compliance with AB 1522 – Healthy Workplace, Health Families Act of 2014 as amended. The Superintendent or designee has the right to change the process and method used. One of the following methods will be used:

1. Employees who have worked for the District for 30 days shall be entitled to accrue paid sick leave of one (1) hour for each thirty (30) hours worked. Such employees shall be entitled to accrue up to forty-eight (48) hours or six (6) days each year but may carry over to the next year no more than twenty-four (24) hours or three (3) days; or
2. The District shall advance to eligible non-bargaining unit employees twenty-four (24) hours or three (3) days of paid sick leave each year. Such paid sick leave shall not accumulate or carry over to a subsequent year.

Paid sick leave shall be provided to eligible non-bargaining unit employees each year, which shall be defined as a fiscal year, July 1 through June 30, inclusive. An eligible non-bargaining unit employee shall be entitled to use no more than twenty-four (24) hours or three (3) days of paid sick leave in any fiscal year.

Each non-bargaining unit employment category will have specific procedures regarding paid sick leave. Such categories may include; Substitute Teachers, Substitute Classified Employees, Walk-on Coaches, Student Workers, Workability Students and any other employee not covered by a bargaining unit agreement.

An eligible non-bargaining unit employee shall not be entitled to use paid sick leave under this section until he or she has worked for the District ninety (90) or more days.

The District may determine a reasonable minimum increment each category will use when requesting paid sick leave, not to exceed two (2) hours.

The District will pay the employee at his or her current hourly wage, not later than the next regular payroll period after the leave was taken and form is submitted to Human Resources for processing.

The Superintendent or designee shall develop appropriate procedures to ensure that all non-bargaining unit employees are receiving appropriate paid sick leave and notifications.

Copies of all paid leave records will be kept confidential and stored and maintained in the Human Resources Development and Fiscal Services Department.

TEMPORARY/SUBSTITUTE PERSONNEL

Any temporary or substitute employee who works for 30 or more days within a year of his/her employment shall be credited with 24 hours of paid sick leave for that year. Unused sick leave shall not carry over to the following year of employment. (Labor Code 246)

A temporary or substitute employee may use accrued sick leave for absences due to: (Labor Code 246.5)

1. The diagnosis, care, or treatment of an existing health condition of, or preventive care for, the employee or his/her family member as defined in Labor Code 245.5
2. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault, or stalking.

No employee shall be denied the right to use accrued sick days and the district shall not in any manner discriminate or retaliate against any employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging district violation of Labor Code 245-249. The Superintendent or designee shall display a poster containing required information, provide notice to eligible employees of their sick leave rights, keep of records of employees' use of sick leave for three years, and comply with other requirements specified in Labor Code 245-249 and in AR 4161.1/4361.1 - Personal Illness/Injury Leave.

Release from Employment/Dismissal

The Board may dismiss a substitute employee at any time at its discretion. (Education Code 44953)

The Board may release a temporary employee at its discretion if the employee has served less than 75 percent of the number of days the regular schools of the district are maintained during one school year. After serving 75 percent of the number of days that district schools are maintained during one school year, a temporary employee may be released as long as he/she is notified, before the last day of June, of the district's decision not to reelect him/her for the following school year. (Education Code 37200, 44954)

Reemployment as a Probationary Employee

Unless released from employment pursuant to Education Code 44954, any person employed for one complete school year as a temporary employee shall, if reemployed for the following school year in a vacant position requiring certification qualifications, be classified as a probationary employee. With the exception of on-call, day-to-day substitutes, if a temporary or substitute employee performs the duties normally required of certificated employees for at least 75 percent of the number of days the regular schools of the district were maintained in that school year and is then employed as a probationary employee for the following school year, his/her previous

TEMPORARY/SUBSTITUTE PERSONNEL

employment as a temporary or substitute employee shall be credited as one year's employment as a probationary employee for purposes of acquiring permanent status. (Education Code 44917, 44918, 44920)

Vacant position means a position in which the employee is qualified to serve and which is not filled by a permanent or probationary employee. It shall not include a position which would be filled by a permanent or probationary employee except for the fact that such employee is on leave. (Education Code 44920, 44921)

A temporary employee hired pursuant to item #1 or #2 in the section "Classification" above shall be classified as a probationary employee if the duties continue beyond the time limits of the assignment. (Education Code 44919)

A person employed pursuant to item #5 in the section "Classification" above who is then continued in employment beyond the first semester shall be classified as a probationary employee for the entire school year and shall be reemployed to fill any vacant positions in the district for which he/she is certified. Preference for available positions shall be determined by the Board as prescribed by Education Code 44845 and 44846. (Education Code 44921)

With the exception of on-call, day-to-day substitutes, any temporary or substitute employee who was released pursuant to Education Code 44954 but who has nevertheless served in a certificated position in the district for at least 75 percent of each of two consecutive school years shall receive first priority if the district fills a vacant position for the subsequent school year at the grade level at which the employee served during either year. In the case of a departmentalized program, the employee shall have taught the subject matter in which the vacant position occurs. (Education Code 44918)

Legal Reference:

EDUCATION CODE

22455.5 Provision of retirement plan information to potential members

22515 Irrevocable election to join retirement plan

37200 School calendar

44252.5 State basic skills assessment required for certificated personnel

44300 Emergency teaching or specialist permits

44830 Employment of certificated persons; requirements of proficiency in basic skills

44839.5 Employment of retirant

44845 Date of employment

44846 Criteria for reemployment preferences

44909 Employees providing services through categorically funded programs

44914 Substitute and probationary employment computation for classification as permanent employee

44915 Classification of probationary employees

44916 Time of classification; statement of employment status

44917 Classification of substitute employees

44918 Substitute or temporary employee deemed probationary employee; reemployment rights

TEMPORARY/SUBSTITUTE PERSONNEL

- 44919 Classification of temporary employees*
- 44920 Employment of certain temporary employees; classifications*
- 44921 Employment of temporary employees; reemployment rights (unified and high school districts)*
- 44953 Dismissal of substitute employees*
- 44954 Release of temporary employees*
- 44955 Layoff of permanent and probationary employees*
- 44956 Rights of laid-off permanent employees to substitute positions*
- 44957 Rights of laid-off probationary employees to substitute positions*
- 44977 Salary schedule for substitute employees*
- 45030 Substitutes*
- 45041 Computation of salary*
- 45042 Alternative method of computation for less than one school year*
- 45043 Compensation for employment beginning in the second semester*
- 56060-56063 Substitute teachers in special education*

GOVERNMENT CODE

3540.1 Educational Employment Relations Act, definitions

LABOR CODE

- 220 Sections inapplicable to public employees*
- 230 Jury duty; legal actions by domestic violence, sexual assault and stalking victims, right to time off*
- 230.1 Employers with 25 or more employees; domestic violence, sexual assault and stalking victims, right to time off*
- 233 Illness of child, parent, spouse or domestic partner*
- 234 Absence control policy*
- 245-249 Healthy Workplaces, Healthy Families Act of 2014*
- CODE OF REGULATIONS, TITLE 5
- 5502 Filing of notice of physical examination for employment of retired person*
- 5503 Physical examination for employment of retired persons*
- 5590 Temporary athletic team coach*
- 80025-80025.5 Emergency substitute teaching permits*
- COURT DECISIONS
- McIntyre v. Sonoma Valley Unified School District (2012) 206 Cal.App.4th 170*
- Stockton Teachers Association CTA/NEA v. Stockton Unified School District (2012) 204 Cal.App.4th 446*
- Neily v. Manhattan Beach Unified School District, (2011) 192 Cal.App.4th 187*
- California Teachers Association v. Vallejo City Unified School District, (2007) 149 Cal.App.4th 135*
- Bakersfield Elementary Teachers Assn. v. Bakersfield City School District, (2006) 145 Cal.App.4th 1260, 1277*
- Kavanaugh v. West Sonoma Union High School District, (2003) 29 Cal.4th 911*

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy adopted: August ___, 2016

SANTEE SCHOOL DISTRICT
Santee, California

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Public Employee Discipline/Dismissal/Release** (Gov. Code § 54957)
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Cathy A. Pierce, Superintendent*
6. **Public Employee Performance Evaluation (Gov. Code § 54957)**
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT

Agenda Items G, H, I, and J.